

**FAYETTE COUNTY BOARD OF DD
FEBRUARY 12, 2014
BOARD MEETING MINUTES**

Present: Caryl Bookman, Cody Kirkpatrick, Larry Mayer, Suzi McCracken, Janelle Mead, Jim Miteff, and Mitchell Kirby. Also present: Fred Williams, Lori Moore, Mark Schwartz, Dawn Stallard, Renee Guess, Sandy Kelley, Marilyn Weidman, Cathie Rippeth and Debbie Yoho. Guest were: Fayette County Deputy Sheriff Matt Weidman, Sam Wood and Rod Siddons from Frontier Community Services.

Ethics Council Meeting: None needed.

Meeting was called to order by President Mitchell Kirby at 5:37 and roll call was taken.

A revised Board agenda was distributed to all members and guests.

The revised minutes of the January 8, 2014 meeting were approved as read with a motion from Larry Mayer and seconded by Jim Miteff. Roll call was given all ayes.

Lori Moore requested the addition of US Bank Equipment Finance to be added to the 2014 Vendor list. A motion was made by Janelle Mead to add US Bank Equipment Finance to the Vendor list. It was seconded by Cody Kirkpatrick. Roll call was given all ayes.

Lori Moore advised there were no transfers or advances.

Approval to pay the monthly expenditures was made by Janelle Mead and seconded by Caryl Bookman. Roll call was given all ayes.

Announcements:

- SPECIAL OLYMPICS IS SPONSORING THE “DWIGHT TURNER MEMORIAL SPAGHETTI DINNER” ON MARCH 14TH FROM 5:00 TO 7:30PM. COST OF THE TICKETS ARE \$6.00 IN ADVANCE \$7.00 AT THE DOOR AND CHILDREN 10 YEARS OF AGE OR YOUNGER \$3.00
- MARCH IS DD AWARENESS MONTH – SUPPORT THE TRANSPORTATION DEPT “SOCKS IN A BOX” CONTEST.
- FAYETTE COUNTY SHERIFF’S BASKETBALL GAME-WEDNESDAY, FEBRUARY 19TH AT 6:30 COST IS \$2.00 AT THE DOOR (WILL BE MOVED TO A DIFFERENT DATE)
- FEBRUARY 17TH FPS & FPI CLOSED FOR PRESIDENT’S DAY HOLIDAY

Administration Reports: Mark summarized the 2013 Strategic Plan. He talked about the projects that were completed and the projects that will be added to the 2014 Strategic Plan. There is a Strategic Plan meeting scheduled for Friday, February 21, 2014. The Board was very pleased with the accomplishments.

**FAYETTE COUNTY BOARD OF DD
FEBRUARY 12, 2014
BOARD MEETING MINUTES**

OLD BUSINESS:

Safety Plan update was given by Sandy Kelley. Washington City Police Chief Brian Hottinger was very pleased with security at the Starting Gate. Sandy presented rough estimates of \$19,600 for additional safety measures for both buildings. The Board discussed the additional safety measures and decided to prioritize them and take care of them first. Larry Mayer made a motion to approve a budget not to exceed \$6,000 for the first priority additional security upgrades. Cody Kirkpatrick seconded the motion. Roll call was given all ayes.

Resolution for Housing discussion was to provide information from questions addressed at the January meeting. The present Resolution 2014.02-12 was amended with the following wording changes; 55 and over; The Fayette County Board of Developmental Disabilities will commit to offer this housing to clients as a choice to fill each of these units as part of the "Innovation through Intergation" proposal from Frontier Community Services. This resolution will be reviewed by the Fayette County Prosecutor before presenting to Frontier. Larry Mayer made a motion to accept the Resolution as changed and as approved by Fayette County Prosecutor. Suzi McCracken seconded the motion. Roll call was given as follow: Caryl Bookman abstained; Cody Kirkpatrick no; Larry Mayer yes; Suzi McCracken yes; Janelle Mead no; Jim Miteff yes; and Mitchell Kirby yes.

Renee Guess gave the Board copies of the cards that will be distributed to local law enforcement when assisting people with developmental disabilities.

Mark Schwartz presented a revised 2014 FPI calendar for approval. Caryl Bookman made a motion to approve the calendar. Cody Kirkpatrick seconded the motion. Roll call was given all ayes.

NEW BUSINESS:

The 2013 receipt of the "Martha Wagner Award" was Matt Weidman and the Fayette County Sheriffs Department. This award was presented to Matt by Board member Caryl Bookman, daughter of Martha Wagner.

Mark Schwartz shared information from the preliminary analysis completed by Johnson Control and Accurate Heating & Cooling for energy efficiency at both buildings. The Operations Committee recommended Sandy Kelley identify specific issues and request quotes for each to present to the Committee. Larry Mayer thanked Sandy Kelley for all her hard work.

Lori Moore reviewed the reconciled final 2013 budget with the Board. We need to continue working toward achieving our goals, overall good year!

**FAYETTE COUNTY BOARD OF DD
FEBRUARY 12, 2014
BOARD MEETING MINUTES**

TCM billing was explained by Renee Guess. It is the responsibility of the SSA to document and bill for the services each day they do. Billable things such as; assessments, care planning, referral/linkage, monitoring/followup, emergency follow-up and state hearings. 2013 TCM billing has increased from 2012.

Focus on Service was presented by Cathy Rippeth, SSA Contractor. Cathy shared a success story regarding a person who had a history of behavior supports in their Individual Support Plans. We now use a "Positive Culture" way of writing ISP's which embraces emotional supports versus restraints. This person is much happier today.

Mark Schwartz announced the June 11th Board meeting has been cancelled. Instead the Board will join Highland County Board of DD for a 2 hr. Board training & meeting in Highland County at a site to be determined on June 17th at 6:00pm. The March 13th Board training has been cancelled.

Fred Williams provided the Board with a CMS Fact Sheet: Summary of Key Provisions of the Home and Community-Based Services (HCBS) Settings Final Rule for their review and any questions they may have.

OTHER BUSINESS:

Board Personnel Committee gave an update regarding the Superintendent Search. The posting packet has been created and will be online March 1st. The next meeting will be to talk about interview questions to be used. We are the first counties to hire a Superintendent that will be shared with 2 counties.

Larry Mayer thanked the staff and Board for all the get well cards, emails and calls.

Larry Mayer made a motion to go into executive session for a personnel matter at 7:37. Jim Miteff seconded the motion. Roll call was given all ayes.

The Board returned from executive session with no actions taken at 7:54.

With no other business to come before the Board; the meeting was adjourned by President Mitchell Kirby at 7:54 pm.

Mitchell Kirby, President

Janelle Mead, Secretary