

**FAYETTE COUNTY BOARD OF DD  
JUNE 12, 2013  
BOARD MEETING MINUTES**

**Present:** Caryl Bookman, Jim Miteff, Suzi McCracken, Mitchell Kirby, Cody Kirkpatrick, Larry Mayer arrived at 5:38 and Janelle Mead arrived at 6:09. Also present: Fred Williams, Melissa Johnson, Lori Moore, Sandy Kelley and Debbie Yoho.

Ethics Council Meeting: None needed.

**Meeting was called to order** by President Mitchell Kirby at 5:33 pm and roll call was taken.

**There were no** revisions to the agenda.

**The minutes of the** May 8, 2013 meeting were approved as read in a motion by Susi McCracken. Cody Kirkpatrick seconded the motion. Roll call was given all ayes.

**There were no** additions to the vendor list.

**There were no** transfers or advances.

**Approval to pay the** monthly expenditures was made by Cody Kirkpatrick and seconded by Jim Miteff. Roll call was given all ayes.

**Administrative report regarding** Strategic plan for 2013 was reviewed with no questions asked.

**Announcements were** made by Fred Williams.

- Lisa Robinette, SSA has resigned from her position effective June 14, 2013.
- Board training & Board meeting on July 10<sup>th</sup> with Highland County here at Fayette County. Training subject will be Privatization of the Shelter Workshop.
- Cheryl Binegar received the “Exceptional Achievement Commendation” from the 30<sup>th</sup> Annual Exceptional Achievement Award Ceremony, sponsored by the Regional Advisory Council, Parent Advisory Council of Region 14.
- Chamber Commerce “Business After Hours” will be hosted by FCBDD & Donata’s Pizza at the Fayette Progressive Industries, October 16<sup>th</sup>, 5:00 to 7:00.

**OLD BUSINESS**

**Sandy Kelley gave a progress** report on the safety plan. New railings for entry way are in place. New doors will arrive in 3 to 4 weeks for installation.

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**NEW BUSINESS:**

**Focus on Service was** presented by Lori Moore regarding modules in Gatekeeper currently used. Before this system was put in place all documentation for Medicaid billing was compiled on paper and had to be data entered into the Medicaid program. This prolonged the turn around for payments received from Medicaid. Now with the Gatekeeper in use everything is data entered daily and sent monthly for payment.

**Gatekeeper Module Additions** were requested by Lori Moore and Melissa Johnson, Lead SSA. They presented to the Board additional modules to be added to Gatekeeper for Unusual Incident reporting, Medical information PAWS, Social History, ISP's and Waiting list. They would like a budget of \$12,000 to purchase them. Caryl Bookman made a motion to allocate \$12,000 for the purchase of these modules. Larry Mayer seconded the motion. Roll call was given all ayes.

**Melissa Johnson reviewed** the newly revised Waiting List policy. Board members received a copy of this revision in their Board packets. Caryl Bookman made a motion to accept the the new waiting list policy. Jim Miteff seconded the motion. Roll call was given all ayes.

**A Resolution for a building expansion** was presented to the Board for review and approval. This Resolution will go to the County Commissioners in hopes of receiving grant funding to expand the Fayette Progressive Industries building to allow for a larger restroom, office space and storage space. Janelle Mead made a motion accept the Resolution. Caryl Bookman seconded the motion. Roll call was given all ayes.

**The Personnel Committee** has recommended to go ahead with sending copies of new policies to the Board for review and to vote on next meeting.

At 6:26 the Board convened to Executive session for personnel discussion.

At 6:45 the Board returned from Executive session and no action was taken.

**OTHER DISCUSSION:** None

With no other business to come before the Board, President Mitchell Kirby adjourned the meeting at 6:46 pm.

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Mitchell Kirby, President

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Janelle Mead, Secretary