FAYETTE COUNTY BOARD OF DD
OCTOBER 10, 2018
5:30 PM BOARD MEETING
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, October 10, 2018 at Fayette County Board of Developmental Disabilities. Board Members present: Larry Mayer Alice Craig, Mark Heiny, Caryl Bookman, David Sanders and Janelle Mead (arrived at 6:15 pm). Absent: Cody Kirkpatrick

Others present were Debra Buccilla, Superintendent, Sherry Burns, Administrative Assistant, Lori Moore, Business Director, Larry Gray, Operations Director, Elizabeth Brennfleck, HR Director, Jan Cobb, Nurse, Renee Guess, SSA Director.

ROLL CALL: David Sanders, present, Alice Craig, present, Caryl Bookman, present, Mark Heiny, present, Larry Mayer, present

ADDITIONS TO AGENDA: None

The minutes of the September 12, 2018 Regular Board Meeting were reviewed and approved in a motion by Mark Heiny, seconded by Caryl Bookman. Roll Call. Motion carried.

ROLL CALL:
Caryl Bookman, yea David Sanders, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea.

New Vendors: None

Transfers and Advances: None

Monthly expenditures for October were reviewed and approved in a motion by Mark Heiny seconded, David Sanders. Roll Call. All yea, motion carried.

ROLL CALL:
Caryl Bookman, yea David Sanders, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea

SUPERINTENDENT'S REPORT

- Valero gave a donation of $20,000 to the Starting Gate Preschool for playground equipment
- As we discussed last month, all the paperwork has been completed and the account is active for Greene Giving. An article has been written for the newsletter and we are preparing one for the newspaper. IT has been working with Green Giving to create a donation link off our webpage. Next step is to get the committee together for procedural review and to identify fundraising efforts.
- OOD is using parking space at the Starting Gate so you might see a vehicle with state tags after hours and weekends
- Accreditation is November 8 and November 9. All board training must be completed by this survey. We will do our final training with the budget review in November.
- 2019 Probate Board Vacancies- Caryl Bookman's term ends and Mark Heiny is eligible for reappointment.

OLD BUSINESS:

Project Updates – Larry Gray

- Cotterman Roofing has repaired the roof over the SSA section of the building.

Administration Office Relocation – Debra Buccilla

As we have discussed, regulations require the separation of direct service from the County Board as well as the physical separation of the space being occupied by both parties. FPI received a citation for this in their Audit, and we expect this will be discussed at our upcoming Audit.

Over the last year, we have introduced several options which could be considered including:

- Building a new administrative office
- Renovating existing opportunities in the community
- We have met with the commissioners the last two weeks and a final option could be to renovate existing space at the Economics Building to accommodate approximately 20 staff. We are asking the board to think about this option with a final decision in November.

NEW BUSINESS:

2019 Draft Budget – Debra Buccilla – Board Action Required

We need approximately a $302,000 reduction to balance the 2019 budget. A plan was presented which included the reduction of expenses, the abolishment of one position, not filling another vacant position and removing the Opt Out bonus. This plan brings the 2019 budget in the black

David Sanders made a motion to accept the plan as presented, seconded by Mark Heiny. All yea. Motion carried.

ROLL CALL:

Caryl Bookman, yea David Sanders, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea.

Mark Heiny made the suggestion to give Debra Buccilla, Superintendent approval to revisit the Work From Home opportunity and resubmit any ideas to the board.

Larry Mayer, President moved to adjourn the Fayette County Board Meeting at 6:22 pm

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Janelle Mead, Secretary