

FAYETTE COUNTY BOARD OF DD
NOVEMBER 4, 2015
5:30 PM BOARD MEETING
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm Wednesday, November 4, 2015 at Fayette County Board of Developmental Disabilities. Board Members present: Suzi McCracken, Caryl Bookman, Larry Mayer, Mark Heiny, Mitchell Kirby, Cody Kirkpatrick and Janelle Mead (5:55 pm).

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Liz Brennfleck, HR Director, Mark Schwartz, Adult Director, Suzie Janasov, EI Coordinator, Jan Cobb, Nurse, Sandy Kelley, Operations Manager, Jamie Bryant, Educational Coordinator and Renee Guess, SSA Director

ROLL CALL: Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present; Mark Heiny, present; Mitchell Kirby, present; Cody Kirkpatrick, present; Janelle Mead, present.

ADDITIONS TO AGENDA:

- Authorization to pursue a credit card and checking account (if possible)
- Authorization to work with Commissioners office for bids to renovate Starting Gate
- Revision to FPI 2015 Calendar due to make up for snow days.

Reports:

The minutes of the October 14, 2015 Regular Board Meeting were reviewed and approved in a motion by Larry Mayer, seconded by Mark Heiny. Roll Call. All yea, motion carried

New Vendors: Camdens (return of Air Curtain at ECFC), Commercial Cleaning Solutions, Inc., Cintas

Cody Kirkpatrick made a motion to approve the new vendors, seconded by Caryl Bookman. Roll Call. All yea, motion carried

Transfers: None

Monthly expenditures for November were reviewed and approved in a motion by Cody Kirkpatrick, seconded Caryl Bookman. Roll Call. All yea, motion carried.

Superintendent Updates:

- Since our last meeting the following meetings have been attended: Provider Fair, Halloween Party, FPI Board Meeting and Superintendent Meeting in Columbus
- Lori and I met with the Commissioners to do an update and discuss the final budget proposal which will be a balanced budget with the exception of the upcoming Capital Costs for the renovation of the school.
- In addition, we discussed the need for a Board Member replacement for the upcoming vacancy.
- The Commissioners have followed up with us and plan to appoint David Sanders to the FCBDD.

OLD BUSINESS:

Sandy Kelley, Operations Manager informed the board of project updates.

- The bathroom project inspections for plumbing, electrical and heating have been completed. The project is on track to be finished by the end of November.
- Both the installation of new phones has been completed and the VPN between Fayette and Highland Counties.

Lori Moore, Business Director – Final 2016 Budget was passed out for review and approval. A motion was made by Mark Heiny, seconded by Larry Mayer to approve the 2016 Budget as presented. All yea. Motion carried.

Debra Buccilla, Superintendent, gave an update with Commissioners concerning office space. Ideally we would like to move the SSA's and administrative staff out of the building to provide additional needed space to FPI. Lori and Deb looked at the Economic Building (near the BMV) as possible administrative space for the future. The accommodations did not meet our requirements.

Lori Moore, Business Director gave an update on the approval of the WCH school grant. We met with Melissa Marsh, Director of Diverse Learners for WCH. We have been awarded the 22 slots for preschool. Eight children need their funding reviewed for placement. The monies have not been received yet but Missy is checking on the status. We will receive \$4,000 tuition per child and will upgrade our technology per our agreement.

Renee Guess, SSA Director gave an update on the annual Provider Fair that was held on October 22 at FPI. We had a total of 14 vendors, i.e. various wavier/service providers and local organizations. To help bring interest to the Provider Fair, an art contest was held with 15 pieces of art submitted from attendees and vendors to vote on. Three prizes were granted, with the 1st place going to a 4th grader from Belle-Aire School. Pictures of the winners are on the website and will be in the Record Herald. Because of low attendance, next year we will be looking to join in with another event that will help with attendance so we can help get information out to people.

Debra Buccilla, Superintendent explained the need to have a credit card to simplify online purchases, hotel reservations, etc.

Cody Kirkpatrick made a motion to authorize the Superintendent to work with the Commissioners to secure a credit card and establish a checking account if possible. Suzi McCracken seconded the motion. All yea. Motion carried.

Debra Buccilla, Superintendent asked for approval to work with the Commissioners to start the bid process for Starting Gate renovations.

Caryl Bookman made a motion to authorize the Superintendent to work with the Commissioners to start the Bid Process for the renovation of Starting Gate. Suzi McCracken seconded the motion. All yea. Motion carried.

NEW BUSINESS:

Liz Brennfleck, Human Resource Director gave an update on insurance for 2016. A presentation on the comparison of Broker services and costs were explained.

There are two parts to our medical insurance benefit; the broker who finds the best plan and provides services to the employees and the insurance carrier. The broker is paid a flat fee of \$26 per person per month in Fayette County which is built into the premium price.

The current broker Rob Herron Financial can provide us with the same plans for 2016 at an increase of 13% (PPO Plan) and 10% increase to the premium for the HSA plan. Rob researched other plans and did not find significant savings or plans that could offer better coverage, so he did not recommend a change in plan for our group for 2016.

We have also considered services and plans that may be available to our group through another broker – USI Midwest based in Cincinnati. Employees have been asked to fill out a medical questionnaire online this week so we can consider other plan options. USI can offer our group a 25% discount in brokerage fees for the next three years and will give us a 60 day out clause if we are not satisfied with their services. There are also a number of other services available to us that our group currently does not have including: healthcare experts on staff, a benefits resource center, communications experts, packaged ancillary plans, ACA experts and training, employee benefits website, an 800 benefits consultant center for employees, and they will provide a 6 month forecast for premium rates, larger buying power.

Liz Brennfleck, Human Resource Director informed the FCBDD that there were no personnel changes or new hires for the month.

Jamie Bryant, Early Childhood Coordinator, informed the FCBDD that on October 26, Denver Noggle from the Ohio Department of Education was at Starting Gate for the ODE Survey. Comments were positive and we should get the report within the next week.

Debra Buccilla, Superintendent, informed the FCBDD of the meeting with the Director Edie Stewart of Metro Housing to discuss responsibility for maintenance and financial commitment from the board for extra ordinary repairs. A MOU will be established to outline the specifics.

Mark Schwartz, Adult Service Director, updated the FCBDD on the FPI Board Meeting.

- FPI Board met on Monday October 26th
- Main topic of discussion was the separation of the workshop
- Presented the Benchmark presentation that was presented to the FCBDD at the October meeting highlighting the reduction of service provisions
- Provided and reviewed the project tracker identifying all of the tasks identified that need completed prior to privatization
- Looking at the big picture, in order for FPI to provide quality services, keep good staff, and to succeed financially, I made the recommendation to the FPI Board that FPI privatizes sooner rather than later for the following reasons:
 - FCBDD has “closed the front door” for referrals to FPI. Until FPI privatizes, individuals will go elsewhere for services. This means enrollment numbers will not increase thus reducing FPI’s ability to generate revenue billing Medicaid for new enrollees.

- Also part of the plan the Ohio Department of DD presented to the CMS (Center for Medicaid and Medicare) is for county board operated workshops to reduce their enrollment numbers by 2019 to 30% of the current number of enrollees. FPI currently serves 100 adults. So by 2019 FPI has to reduce enrollment to 70 which averages out to around 17 individuals per year.
- This could potentially jeopardize \$300,000 per year in Medicaid billing.

There was a discussion concerning the separation of FPI and asked if an AdHoc Committee could be formed the beginning of 2016.

Janelle Mead made a motion to form the AdHoc Committee in 2016, seconded by Caryl Bookman. All yea. Motion carried.

Mark Schwartz, Adult Service Director asked the FCBDD to approve a revised 2015 FPI Calendar to include two make up snow days. The makeup days will be Wednesday, November 25 and Monday, December 21.

Suzi McCracken made a motion to approve the 2015 FPI Revised calendar to include the two make up snow days, seconded by Cody Kirkpatrick. All yea. Motion carried.

At approximately 6:28 pm Larry Mayer moved that the FCBDD go into an Executive Session to discuss Superintendent Evaluation. Suzi McCracken seconded the motion.

ROLL CALL: Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present; Mark Heiny, present; Mitchell Kirby, present; Cody Kirkpatrick, present and Janelle Mead, present.

The FCBDD re-enter into a public session at 6:34 pm

A motion was made by Janelle Mead, seconded by Caryl Bookman for the Shared Service Agreement between Highland/Fayette County Board to be from January 1, 2016 to December 31, 2018 for Superintendent Debra Buccilla. The salary would remain the same for 2016 but the salary would be negotiated in 2017 and 2018.

ROLL CALL: Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present; Mark Heiny, present; Mitchell Kirby, present; Cody Kirkpatrick, present and Janelle Mead, present.

Mitchel Kirby, FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:35 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

Mitchell Kirby, President

Janelle Mead, Secretary