

**FAYETTE COUNTY BOARD OF DD**  
**NOVEMBER 14, 2018**  
**5:30 PM BOARD MEETING**  
**LOCATION: Fayette County Board of DD**

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, November 14, 2018 at Fayette County Board of Developmental Disabilities. Board Members present: Larry Mayer Alice Craig, Mark Heiny, Caryl Bookman, Cody Kirkpatrick and Janelle Mead. Absent: David Sanders

Others present were Sherry Burns, Administrative Assistant, Lori Moore, Business Director, Larry Gray, Operations Director, Renee Guess, SSA Director, Suzie Janasov, Early Childhood Director

**ROLL CALL:** Cody Kirkpatrick, present, Alice Craig, present, Caryl Bookman, present, Mark Heiny, present, Larry Mayer, present, Janelle Mead, present

**ADDITIONS TO AGENDA:** None

**The minutes of the October 10, 2018** Regular Board Meeting were reviewed and approved in a motion by Caryl Bookman, seconded by Cody Kirkpatrick. Roll Call. Motion carried.

**ROLL CALL:**

Caryl Bookman, yea, Cody Kirkpatrick, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea.

**New Vendors: Certified Laboratories, Jani-Chem, and Cotterman Company**

Cody Kirkpatrick made a motion to accept the vendors as presented, seconded by Janelle Mead. All yea. Motion Carried.

**ROLL CALL:**

Caryl Bookman, yea, Cody Kirkpatrick, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea.

**Transfers and Advances: None**

**Monthly expenditures for November** were reviewed and approved in a motion by Janelle Mead seconded, Cody Kirkpatrick. Roll Call. All yea, motion carried.

**ROLL CALL:**

Caryl Bookman, yea, Cody Kirkpatrick, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea.

**SUPERINTENDENT'S REPORT- NA**

## **OLD BUSINESS:**

### **Project Updates – Larry Gray**

- Cotterman Roofing has repaired the roof over the SSA section of the building. HVAC was leaking. Sealed the unit and there are no further issues.
- Checking on estimates to replace the hot water tank at Starting Gate because of rust issues. Original tank from 1999. Looking at two options, new tank heater or an on demand system.

## **NEW BUSINESS:**

### **2019 Final Budget – Lori Moore – Board Action Required**

The 2019 Final Budget was present to the FCBDD for approval.

Mark Heiny made a motion to accept the plan as presented, seconded by Caryl Bookman. All yea. Motion carried.

### **ROLL CALL:**

Caryl Bookman, yea, Cody Kirkpatrick, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea.

### **Accreditation Review – Debra Buccilla**

Our Accreditation went very well and the FCBDD received a three year Accreditation. We did receive four citations and the plan of correction will be submitted.

At approximately 5:55 pm, Janelle Mead moved that the FCBDD go into an Executive Session to discuss Personnel Matters, seconded by Mark Heiny.

### **ROLL CALL:**

Caryl Bookman, yea, Cody Kirkpatrick, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea

At approximately 6:09 pm the FCBDD reentered into public session.

Cody Kirkpatrick made a motion that Debra Buccilla, Superintendent of the FCBDD be given a three (3) year contract (2019-2021) with seven weeks of vacation, however no salary increase. Annual evaluation was approved. Motion was seconded by Janelle Mead.

### **ROLL CALL:**

Caryl Bookman, yea, Cody Kirkpatrick, yea, Alice Craig, yea, Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea

Cody Kirkpatrick moved to adjourn the Fayette County Board Meeting at 6:11 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President

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Janelle Mead, Secretary