

FAYETTE COUNTY BOARD OF DD  
AUGUST 12, 2015  
5:30 PM BOARD MEETING  
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm Wednesday, August 12, 2015 at Fayette County Board of Developmental Disabilities. Board Members present: Suzi McCracken, Caryl Bookman, Larry Mayer, Mark Heiny, Mitchell Kirby, and Cody Kirkpatrick. Absent: Janelle Mead

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Liz Brennfleck, HR Director, Mark Schwartz, Adult Director, Suzie Janasov, EI Coordinator, Jan Cobb, Nurse, Sandy Kelley, Transportation Manager and Renee Guess, SSA Director

**ROLL CALL:** Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present ; Mark Heiny, present; Mitchell Kirby, present; and Cody Kirkpatrick, present.

**Power Point Presentation by Susi Janasov on Early Intervention Program**

**ADDITIONS TO AGENDA:** None

**Reports:**

**The minutes of the June 10, 2015** Regular Board Meeting were reviewed and approved in a motion by Caryl Bookman seconded by Larry Mayer. Roll Call. All yea, motion carried

**New Vendors:** Tekk International, Vort Corporation, National Seminars Training, and Risk Control 360

Cody Kirkpatrick made a motion to accept the new vendors as submitted, seconded by Larry Mayer. Roll Call . All yes, motion carried

**Lori Moore, Business Director** did mention to the FCBDD the issue of not having a credit card to be able to do things like on-line purchases, or holding rooms for conferences.

**Transfers:** None

**Monthly expenditures for July and August** were reviewed and approved in a motion by Larry Mayer, seconded Suzi McCracken. Roll Call. All yea, motion carried.

**Superintendent Updates:**

- CMS approved DODD's compliance plan with 2024 being the due date for the separation of the county boards operated workshops
- Superintendent was appointed to the Board of the Statewide housing network- The Disability Housing Board. The first meeting attended was in July.

## **OLD BUSINESS:**

**Sandy Kelley, Operations Manager** informed the board that we need to replace a Heat Pump at the Pre School. A motion was made by Mark Heiny to approve the proposal from Accurate to replace the heat pump with a Carrier unit, seconded by Cody Kirkpatrick. Roll Call. All yes, motion carried.

**Mark Heiny from Marquee** updated the FCBDD on the Community Block Grant Project. Construction will start within next two weeks and will be completed by deadline date in November.

**Debra Buccilla, Superintendent** inquired about the completed training on the (CMS Transition Plan). All members that were present confirmed completion of the training and were waiting on DODD to email their certificates.

**Mark Schwartz, Adult Service Director** presented the 2015 Strategic Plan to the FCBDD. Goals and objectives were outlined for review.

**Debra Buccilla, Superintendent**, updated the FCBDD on the 2016/2017 potential Pre School Expansion. Meetings have been attended with Miami Trace, Washington Court House City Schools, and Help Me Grow to discuss future needs for early childhood services in the county. At this point it is uncertain the number of children who will need services however, we are confident that we should move forward with a plan to add an additional classroom for pre school children for the 2016/2017 school year. We will be giving Life Pregnancy a notice to terminate their lease March 2016. We have a draft renovation plan for the vacated space and will be getting a rough estimate of the cost to do so.

**Debra Buccilla, Superintendent** informed the board that the 2015-2016 Pre School Calendar was preapproved in March and a copy of the calendar was in their packet.

## **NEW BUSINESS:**

**Mark Schwartz, Adult Service Director**, informed the FCBDD of the need to replace the 1989 Cargo Truck (S-1700). A motion was made by Suzi McCracken to get prices on replacing the Cargo Truck and bring to next meeting. Seconded by Larry Mayer. Roll Call, All yea, motion carried.

**Renee Guess, SSA Director**, presented the Free Choice of Provider Policy. The purpose of this policy is to establish the responsibilities of the HCBDD for assuring an individual's right to obtain home and community-based services from any qualified and willing provider in accordance with 42 C.F.R. 431.51 as in effect on the effective date of this rule and sections 5123.044 and 5.126.046 of the Revised Code. Caryl Bookman made a motion to accept the Free Choice of Provider Policy, seconded by Cody Kirkpatrick. Roll Call. All yea, motion carried.

**Debra Buccilla, Superintendent**, informed the HCBDD of DODD Benchmark reporting that will be starting in September. OACB will be doing a County Board In-Service on September 9 at the Xenos Community Center in Columbus, Ohio. This In-Service is "Tools for Success: Transitioning Out of Direct Service". This training will outline the specifics of the reporting process.

**Renee Guess, SSA Director**, updated the FCBDD on New Guardianship Requirements.

- Rule became effective June 1 to bring uniformity and consistency to Ohio's adult guardianship practices and provide clear guidance for best practices in adult guardianship cases
- The new rule concepts
  - Requires courts to institute a comprehensive complaint process
  - Instruct guardians to exercise due diligence, avoid conflicts of interest and act with integrity
  - Emphasize person-centered planning and making least restrictive, most normalizing decisions possible on behalf of adult wards
  - Underscore the importance of educated and knowledgeable guardians that are qualified and skilled to serve
- Guardians will be required to complete a one-time fundamentals course of 6 hours
- Guardians will be required to complete a 3 hour continuing education course every calendar year after completing the initial fundamentals course
- Supreme Court of Ohio Judicial College will be hosting sessions throughout the state for both professional guardians and lay-person guardians
- Guardians who fail to meet, in a timely manner, the continuing education requirements will not be eligible for new appointments and may be subject to removal from previously appointed cases
- Requires guardian to meet with ward at least quarterly

**At approximately 6:45 pm Cody Kirkpatrick moved that the FCBDD go into an Executive Session to discuss Superintendent Evaluation. Caryl Bookman seconded the motion.**

**ROLL CALL:** Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present ; Mark Heiny, present; Mitchell Kirby, present; and Cody Kirkpatrick, present.

The FCBDD re-enter into a public session.

Mitchel Kirby, FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:55 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Mitchell Kirby, President

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Janelle Mead, Secretary