

FAYETTE COUNTY BOARD OF DD
SEPTEMBER 9, 2015
5:30 PM BOARD MEETING
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm Wednesday, September 9, 2015 at Fayette County Board of Developmental Disabilities. Board Members present: Suzi McCracken, Caryl Bookman, Larry Mayer, Mark Heiny, Mitchell Kirby, Cody Kirkpatrick and Janelle Mead

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Liz Brennfleck, HR Director, Mark Schwartz, Adult Director, Suzie Janasov, EI Coordinator, Jan Cobb, Nurse, and Renee Guess, SSA Director

ROLL CALL: Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present ; Mark Heiny, present; Mitchell Kirby, present; Cody Kirkpatrick, present: Janelle Mead, present.

ADDITIONS TO AGENDA: None

Reports:

The minutes of the August 12, 2015 Regular Board Meeting were reviewed and approved in a motion by Cody Kirkpatrick, seconded by Janelle Mead. Roll Call. All yea, motion carried

New Vendors: None

Transfers: None

Monthly expenditures for September were reviewed and approved in a motion by Janelle Mead, seconded Cody Kirkpatrick. Roll Call. All yea, motion carried.

Superintendent Updates:

- We have had several great articles in the Record Herald recently. Thanks goes to Marilyn Weidman for doing such a great job.
- Thanks to Mitchell Kirby for attending our all staff in service in August on the ALICE Training. (A Safety Training on alert lockdown and evacuations)
- Life Pregnancy was given a notice of lease expiration of March 31, 2016
- We signed an MOU (Memorandum of Understanding) with Washington Court House for 22 slots of typical kids, with the potential of an increase next year. We are looking at upgrading IT and staffing.
- SSA's will be attending a forum the week of September 14 to share Person Centered Planning Successes and Struggles. This was" by invitation" therefore it speaks volumes to the reputation of efforts in the county.
- Webinar requirement for County Boards on "Person Centered Planning and Conflict Free Case Management after September 15 on the DODD Training page.

OLD BUSINESS:

Debra Buccilla, Superintendent informed the board of project updates.

- HVAC- All units are working properly
- Computers- The installation timetable is on schedule. Network infrastructure is almost complete. Next phase will be to address software issues, and server then move on to the phone system.

Lori Moore, Business Director suggested two dates for the Finance Committee to meet to discuss the Final Budget for 2016 (September 28 and September 30). The Finance Committee will meet on September 30 at 7:30 am. The Final Budget will be presented to the board in October for review, voted on in November and submitted in December.

NEW BUSINESS:

Mark Schwartz, Adult Service Director, informed the FCBDD on pricing of a 2012 International Cargo Truck with 135,000 miles. The price is \$28,000. A motion was made by Larry Mayer to approve the purchase of the 2012 International Truck up to \$28,000. Seconded by Suzi McCracken. Roll Call. All yea., motion carried.

Debra Buccilla, Superintendent, informed the HCBDD of DODD Benchmark reporting that will be starting in September. For provider recruitment, number of current providers and capacity should be indicated. Boards should state whether they believe additional providers are needed or simply to enhance existing provider capacity, or both. There should be targets set for the end of 2016 for number of providers and/or additional capacity. Boards must include their planned actions to achieve the targets.

Reduction of capacity for board operated services should follow a similar format. The plan should be specific on the number of individuals who will still be receiving services at the board by the end of 2016. The board must include planned actions to achieve this target, such as, opportunities for individuals and families to learn more about and visit with private providers.

Debra Buccilla, Superintendent reminded the FCBDD of the upcoming member vacancy (Commissioner Appointment) and asked for their suggestions of individuals that would be interested with expertise in different fields such as medical, banker, attorney, law enforcement and IT.

At approximately 6:31 pm Janelle Mead moved that the FCBDD go into an Executive Session to discuss Superintendent Evaluation. Cody Kirkpatrick seconded the motion.

ROLL CALL: Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present ; Mark Heiny, present; Mitchell Kirby, present; Cody Kirkpatrick, present; and Janelle Mead, present.

The FCBDD re-enter into a public session.

Mitchel Kirby, FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:55 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

Mitchell Kirby, President

Janelle Mead, Secretary