

# **FAYETTE COUNTY BOARD OF DD MARCH 12, 2014 BOARD MEETING MINUTES**

**Present:** Caryl Bookman, Cody Kirkpatrick, Larry Mayer, Suzi McCracken, Jim Miteff, Mitchell Kirby and Janelle Mead arrived at 5:51. Also present: Fred Williams, Mark Schwartz, Dawn Stallard, Renee Guess, Sandy Kelley and Debbie Yoho.

Ethics Council Meeting: None needed.

**Meeting was called to order** by President Mitchell Kirby at 5:33 and roll call was taken.

**Revision to the Board agenda** were; under new business - added (D) ECFC HVAC system Update - Sandy Kelley and (E) Fayette Progressive Industries Building Addition Update – Mark Schwartz. Deleted Executive session as it was not needed.

**The revised minutes of the** February 12, 2014 meeting were approved as read with a motion from Caryl Bookman and seconded by Jim Miteff. Roll call was given all ayes.

**Addition of Vendors** – None

**There were no transfers or advances**

**Approval to pay all current** monthly expenditures was made by Larry Mayer and seconded by Caryl Bookman. Roll call was given all ayes. This will include the Time Warner Bill and Employers monthly share for Employee Health Insurance.

**Announcements:**

- SPECIAL OLYMPICS ARE SPONSORING THE “DWIGHT TURNER MEMORIAL SPAGHETTI DINNER” ON MARCH 14<sup>TH</sup> FROM 5:00 TO 7:30PM. COST OF THE TICKETS ARE \$6.00 IN ADVANCE \$7.00 AT THE DOOR AND CHILDREN 10 YEARS OF AGE OR YOUNGER \$3.00
- MARCH IS DD AWARENESS MONTH – SUPPORT THE TRANSPORTATION DEPT “SOCKS IN A BOX” CONTEST.
- “THREATING PERSON” DRILL ON MARCH 17<sup>TH</sup>, THE PRESCHOOL AT 9:45 & FPI AT 1:30PM.
- FAYETTE COUNTY SHERIFF’S BASKETBALL GAME-WEDNESDAY, MARCH 19<sup>TH</sup> AT 6:30 COST IS \$2.00 AT THE DOOR

**Administration Reports:** Mark Schwartz presented the 2014 Operating Plan to the Board. Mark talked about the four perspectives; Customer, Financial, Employee & Innovation and Learning and the goals and objectives for each. The Board will receive updates at the next Board meeting.

**Mark Schwartz** reviewed the Shared Services Study Survey that was completed by OACBDD in January 2014. More information regarding this survey may be found in the Fayette County Board of DD, March 12, 2014 Board meeting packet on file at Fayette Progressive Industries, 1330 Robinson Road, WCH.

**FAYETTE COUNTY BOARD OF DD  
MARCH 12, 2014  
BOARD MEETING MINUTES**

**Debbie Yoho** shared a picture taken with Joe Denen, City Manager and Tony Anderson, Fayette County Commissioners' as they signed the Proclamation recognizing "March is DD Awareness month". She talked about the activities that are planned.

**OLD BUSINESS:**

**Safety Plan update was given** by Sandy Kelley. On Friday, March 14, 2014 the "Kill Switch's for the double doors at Starting Gate and FPI will be installed. Information is being gathered for the Panic Buttons and will be presented at April's Board meeting.

**The Superintendent Search** update was a given by the Personnel Committee. They attended a meeting on Monday, March 10<sup>th</sup> with Randy Beach, OACBDD and Highland County Board of DD. The Job has been posted and they are waiting on applications to arrive. They are in the process of selecting questions to be asked in the interviews. At the April meeting they will discuss the logistics of when and where interviews will be done.

**Fred Williams talked more** about "The Good Life". As a Facilitator, he thinks about the legacy of leaving a better place behind then he found. Things like "Positive Culture"; there is grant money available from the Ohio Department of DD for training to be done with Providers. Fred is very happy and excited about this.

**ECFC HVAC Unit update** was given by Sandy Kelley. The Operations committee awarded Accurate the HVAC project. They will check the system to resolve the temperature fluctuation in the building. The will report back to the committee with their findings and recommendations.

**Additions to FPI building update** was given by Mark Schwartz. A preliminary cost report was submitted to Jay Meyers at the building department. Mark is working with the Fayette County Commissioners' to apply for a grant.

**NEW BUSINESS:**

**Focus on Service was** presented by Sandy Kelley, Operations Manager. Sandy talked about the Camera Systems and projected on a video screen the actual area views that can be seen inside of buildings. FPI has 13 cameras and Starting gate has 16. Sandy also showed the system she uses on her computer that allows her to monitor the temperatures in each room of both buildings. She is able to make adjustments to any of the rooms as needed.

**OTHER BUSINESS:** President Mitchell Kirby recognized the Staff of Fayette County Board of DD for achieving a 5 year Accreditation with the Ohio Department of DD. Board members applauded a job well done.

With no other business to come before the Board; the meeting was adjourned by President Mitchell Kirby at 6:36 pm.

**FAYETTE COUNTY BOARD OF DD  
MARCH 12, 2014  
BOARD MEETING MINUTES**

\_\_\_\_\_  
Mitchell Kirby, President

\_\_\_\_\_  
Janelle Mead, Secretary