

FAYETTE COUNTY BOARD OF DD
APRIL 8, 2015
5:30 BOARD MEETING
LOCATION: FAYETTE PROGRESSIVE INDUSTRIES

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm Wednesday, April 8, 2015 at Fayette Progressive Industries. Board Members present: Suzi McCracken, Caryl Bookman, Larry Mayer, Cody Kirkpatrick, and Mitchell Kirby. Absent: Janelle Mead, and Mark Heiny

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Liz Brennfleck, HR Director, Suzie Janasov, EI Coordinator, Mark Schwartz, Adult Service Director and Jamie Bryant, Pre School Coordinator.

ROLL CALL: Suzi McCracken, present; Carly Bookman, present; Larry Mayer, present ; Cody Kirkpatrick, present, and Mitchell Kirby, present.

ADDITIONS TO AGENDA: None

Reports:

The minutes of the March 11, 2015 meeting were reviewed and approved in a motion by Cody Kirkpatrick, seconded by Larry Mayer. Roll Call. All yea, motion carried

New Vendors: None

Transfers: None

Monthly expenditures for April were reviewed and approved in a motion by Suzi McCracken, seconded by Caryl Bookman. Roll Call. All yea, motion carried.

Superintendent Updates: The Superintendent attended the following trainings/meetings over the past month:

- OACB Winter Conference and Superintendent Meeting
- SOCOG Meeting
- FPI Employment Awards Banquet held at Southside Church
- Special Olympics versus Sheriff's Department Annual Basketball Game to accept the Monsanto donation for FPI and to accept Proclamation from Commissioners for DD Awareness Month
- Attended meeting with Mark at McKesson to discuss increased work opportunities for our clients
- Will be continuing to outreach in the community regarding EI and preschool expansion
- There will be a presentation by Mark or designee in May to discuss the Summer Youth Program which will replace Bridges
- Also in May we will share the re-design of the pre-school classrooms to incorporate additional play centers per requirements
- Discussed the training and education philosophy for staff for future attendance at both the summer and sinter OACBDD Conferences

OLD BUSINESS:

Debra Buccilla, Superintendent gave an update on the 2015 Strategic/Operations Plan. The Committee met to discuss the 2015 Strategic Plan and an update will be given at the May Board Meeting. There will be four domains and goals under each domain (1. Consumer Prospective, 2. Financial Perspective, 3. Employee Perspective, and 4. Innovation and Learning)

Debra Buccilla, Superintendent informed the FCBDD that the 2016 Budget will be a continual item on the agenda to keep the board informed of the impact of the Health Insurance, Employee benefits such as cost of living and merit increases and the FPI separation. The Finance Committee will be meeting monthly to establish the preliminary 2016 Budget that needs to be submitted in May.

Debra Buccilla, Superintendent gave an update on the boiler system at Starting Gate. The boilers have been installed and the project is completed.

NEW BUSINESS:

Deb Buccilla, Superintendent asked the FCBDD to approve payment of all monthly bills paid to regular vendors so if meetings had to be changed the bills could be paid without being late. Cody Kirkpatrick made a motion for the FCBDD to approve payment of all monthly bills to regular vendors. Larry Mayer seconded the motion. Roll Call. All yes, motion carried.

Deb Buccilla, Superintendent explained the Best Buddies of Ohio Expansion Board who gathered together friends, professions and other family members. This group wants to raise \$250,000 that Best Buddies International recognizes as the amount needed to open a successful and sustainable state office. They are asking each county to donate \$500. Suzi McCracken made a motion to donate \$500 to the Best Buddies of Ohio Expansion. Caryl Bookman seconded the motion. Roll Call. All yes, motion carried.

Deb Buccilla, Superintendent asked the FCBDD to approve a Resolution for the Community Reinvestment Area Grant supporting the application of the City of Washington Court House and Fayette County Commissioners for the establishment/expansion of a community investment area. Larry Mayer made a motion to approve the Resolution of the Community Reinvestment Area Grant, seconded by Cody Kirkpatrick. Roll Call. All yes. Motion Carried

Jamie Bryant, Educational Coordinator updated the FCBDD on Step up to Quality. The program has four Domains: Learning & Development, Administrative and Leadership, Family and Community and Curriculum Alignment. It is created to help families identify early learning and development programs that go beyond the minimum standards of licensing. The Teachers are highly trained with a minimum of 20 hours per biennium. There is a commitment to continuous improvement-program evaluation and self evaluations. The Step Up to Quality looks at how our curriculum planning cycle correlated to the Early Learning and Development Standards.(Observe and assess-Reflect and Plan – Implement Strategies- Reflect on Implementation)

Fayette County Board Meeting Minutes – Page 3

Liz Brennfleck, Human Resource Director presented the updated FMLA policy that was sent to the county board from Steve Postalakis, OACBDD Attorney. The changes address the definition of "spouse", which requires recognition of same sex and common law marriages that are recognized by other states or countries.

Mark Schwartz, Adult Service Director gave an update on the IT Committee. The committee meeting scheduled for March 27 was cancelled and has been rescheduled for April 17. Highland County is also interested in new phone systems which could result in a combined purchase for both counties at a lower price.

Debra Buccilla, Superintendent gave an update on the Community Block Grant. We currently have three bids that have been submitted. On Monday, April 13, we are meeting with the Commissioners, Prosecutor and Jay Myers to make sure that all are in alignment with the way that bids are submitted and the scope of the work performed.

With no other business to be discussed, the meeting was adjourned by President Mitchell Kirby at 6:11 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

Mitchell Kirby, President

Janelle Mead, Secretary