

FAYETTE COUNTY BOARD OF DD
MARCH 11, 2015
5:30 BOARD MEETING
LOCATION: FAYETTE PROGRESSIVE INDUSTRIES

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm Wednesday, March 11, 2015 at Fayette Progressive Industries. Board Members present: Suzi McCracken, Janelle Mead, Larry Mayer, Cody Kirkpatrick, Mark Heiny and Mitchell Kirby. Absent: Caryl Bookman

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Sandy Kelley, Transportation Manager, Renee Guess, SSA Director, Liz Brennfleck, HR Director, Suzie Janasov, EI Coordinator, Mark Schwartz, Adult Service Director and Jamie Bryant, Pre School Coordinator.

ROLL CALL: Suzi McCracken, present; Janelle Mead, present; Larry Mayer, present ; Cody Kirkpatrick, present, Mark Heiny, present ; Mitchell Kirby, present.

2014 Completed Projects- Sandy Kelley gave a presentation to the FCBDD on the projects that had been completed in 2014.

ADDITIONS TO AGENDA: None

Reports:

The minutes of the February 11, 2015 meeting were reviewed and approved in a motion by Janelle Mead, seconded by Mark Heiny. Roll Call. All yea, motion carried

New Vendors: None

Transfers: None

Monthly expenditures for March were reviewed and approved in a motion by Janelle Mead, seconded by Larry Mayer. Roll Call. All yea, motion carried.

Superintendent Updates:

- There has been closure as of this week with the change of management of the daycare center at Starting Gate. CAC- Head Start sent out an email making it official .
- County Commissioners requested I serve as the 504 Coordinator and ADA Coordinator of the county.
- Attended Staff Meeting for Adult Services this past month to begin talking about FPI and eventual independence.
- Special Olympics Spaghetti Dinner raised \$1,800

Fayette County Board Meeting Minutes – Page 2

OLD BUSINESS:

Debra Buccilla, Superintendent gave an update on the 2015 Strategic/Operations Plan. The Committee will be meeting to develop the 2015 Strategic Plan which will be in place by April/May. There will be four domains and goals under each domain (1. Consumer Prospective, 2. Financial Perspective, 3. Employee Perspective, and 4. Innovation and Learning)

Debra Buccilla, Superintendent informed the FCBDD that the 2016 Budget will be a continual item on the agenda to keep the board informed of the impact of the Health Insurance, Employee benefits such as cost of living and merit increases and the FPI separation. The Finance Committee will start meeting in March and reports will be given to the board for review.

Debra Buccilla, Superintendent asked the board for clarification from the August 13, 2014 board meeting on the approval of Chapter 5 of the Policy Manual that was written by Steve Postalakis. A motion was made by Janelle Mead to approve Chapter 5 of the Personnel Manual, seconded by Cody Kirkpatrick. Roll Call. All yea, motion carried.

Sandy Kelley, Transportation Director gave an update on the boiler system at Starting Gate. Accurate will be installing two boilers on March 31, 2015 during spring break.

NEW BUSINESS:

Jamie Bryant, Pre School Coordinator presented the Pre School Calendar for the 2015-2016 school year. A motion was made Cody Kirkpatrick, seconded by Janelle Mead to accept the 2015-2016 Pre School Calendar. Roll Call. All yea, motion carried.

Jamie Bryant, Pre School Coordinator asked the board to approve March 30 and April 1 (1/2 day) as additional make up days. A motion was made by Janelle Mead to approve March 30 and April 1 (1/2 day PM) from the Spring Break as make up days for Calamity days on Wednesday, March 4 in the afternoon and Thursday, March 5, 2015. Larry Mayer seconded the motion. Roll Call. All yea, motion carried.

Jamie Bryant, Pre School Coordinator asked to approve changes to the Pre School Manual. Suzi McCracken made a motion to accept the changes to the Pre School Policy Manual (Change from MR to Developmental Disabilities, full day programming to ½ day programming in the Am and PM and Attendance from 5 days to 4 days) Larry Mayer seconded the motion. Roll Call. All yea, motion carried.

Lori Moore, Business Director asked to board to approve a Tuition Raise for the Preschool for next year's enrollment (2015-2016). Currently the application fee is \$25 and tuition is \$1,200 per year. All staff using the preschool is ½ price. A motion was made by Janelle Mead to raise the application fee to \$50 (\$25 for application fee and \$25 for supplies), the tuition fee to \$1,500 and \$5.00 per day for transportation if needed for the 2015-2016 school year. Suzi McCracken seconded the motion. Roll Call. All yea, motion carried.

Fayette County Board Meeting Minutes – Page 3

Mark Schwartz, Adult Service Director gave an update on the IT Committee. The committee is currently getting pricing on new servers, email system and phone system. The next meeting is March 27, 2015 and an update will be given at the April Board Meeting.

Debra Buccilla, Superintendent gave an update on the Community Block Grant. Sandy Kelley has contacted numerous contractors for bids and they are either not interested or contacted her and said they could not do it. We only have one bid returned to date. It was suggested to contact the Prosecutor to get clarification on putting an ad in the paper for bids for the project.

With no other business to be discussed, the meeting was adjourned by President Mitchell Kirby at 6:28 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

Mitchell Kirby, President

Janelle Mead, Secretary