

**FAYETTE COUNTY BOARD OF DD  
MARCH 14, 2012  
BOARD MEETING MINUTES**

**Present:** Caryl Bookman, Gary Butts, Jim Miteff, Mitchell Kirby, Cody Kirkpatrick, Larry Mayer and Janelle Mead. Also attending were Fred Williams, Mark Schwartz, Teresa Borden, Renee Guess, Sandy Simmons, Lori Moore, Debbie Yoho, Heather Jaksic, Stacey Bauser and Sue Kunie.

Ethics Council Meeting: None needed.

**Meeting was called to order** by President Mitchell Kirby at 6:45 and roll call was taken. There were two additions under new business; (G) Market Day by Teresa Borden and (H) Autism Walk by Teresa Borden.

**The minutes of the** January 12, 2011 meeting were reviewed and revisions were made; present- remove Lori Moore and add Cheryl Binegar, Focus on Service add "is" in front of attending and update to HVAC & Generator Grants by changing dollar amounts to \$40,000 to \$50,000. Bring back to next Board meeting (April 11<sup>th</sup>) for approval.

**There were** no additions to the Vendors list.

**There were** no transfers or advances.

**Approval to pay the monthly** expenditures was made in a motion by Cody Kirkpatrick. The motion was seconded by Caryl Bookman. Roll call taken with all ayes.

**The Administrative reports and projects** were reviewed. Renee Guess shared MUI's were down from 2010 of 20 to 7 for 2011. She contributed this to changes in procedures & training. Sandy reported that transportation will be providing a van for a tour group going to Blue Grass Farms in Jeffersonville.

**The Board adjourned the regular meeting** at 6:55 to go into executive session.

**The Board returned from executive session** at 7:18 pm with no decisions.

**OLD BUSINESS:**

**Strategic Plan update** was given by Teresa Borden. She talked about the committees that are forming and planning the steps for reaching our goals for 2012. She will be updating the Board at the next meeting.

**Spaghetti Supper** was a huge success for Fayette Progressive Industries. Mark Schwartz thanked the people for helping with this. The profits will go to Fayette DD Special Olympics.

**FAYETTE COUNTY BOARD OF DD  
MARCH 14, 2012  
BOARD MEETING MINUTES**

**OACBDD Board President Training** was attended by Mitchell Kirby, Fred Williams and Linda Allen, Highland County Board President. Mitchell and Fred discussed the importance of conducting the Board meeting by the Roberts Rule of Order.

**Fayette Metropolitan Housing meeting** was attended by Mark Schwartz and Fred Williams. Mark advised the discussion regarding housing authority owning of the homes was tabled to their next meeting when all Board members will be present.

**NEW BUSINESS:**

**Focus on Service** was presented by Sue Kunie. Sue is a bus driver for Fayette County Board of DD. She told a story about her Bus Captain and how he loves being a bus captain. He shares his opinion on things in general. He is very good to the adults and children on the bus. He works well with the other drivers. He puts 110% in whatever he does. He is a great person to work with.

**Comparison Data for FCBDD vs State of Ohio** was tabled to the April meeting.

**Shared Services will continue** to December 31, 2012. Janelle made a motion to continue contract for the rest of this year. This motion was seconded by Cody Kirkpatrick. Roll call was given all ayes. Contract will extend through 2012 with the option to go to 2013. During 2013 either party can terminate with a 3 months notice.

**Board members would like** have a joint meeting with Highland County Board of DD, possibly meeting in April. Fred Williams with discuss with HCBDD.

**Market Day fundraising** will start up this month. Orders are currently being accepted by the school. Teresa Borden explained the opportunity for profit by selling product on a regular basis. Board member Caryl Bookman offered her help unloading and sorting the orders when the food arrives.

**The Autism Awareness walk** is scheduled for April 14<sup>th</sup>. Teresa Borden passed out flyers to all. Contributions, walkers or helper's is greatly appreciated. Gary Butts made a motion to donate \$500.00 for T-shirts and Caryl Bookman seconded the motion. Janelle moved to amend the motion to give Fred the approval to authorize the amount be given if requested. Roll call was given all ayes.

**Superintendent contract for 2012;** A motion was made by Janelle Mead to accept the prior agreement during shared services with exception of an additional week of vacation for a total of 5 weeks with no more than two weeks consecutive without Board approval. If shared services terminates they can revisit the contract. Gary Butts seconded this motion. Roll call was given all ayes. Debbie Yoho will present the revised contract to the Board at the April meeting for signatures.

**FAYETTE COUNTY BOARD OF DD  
MARCH 14, 2012  
BOARD MEETING MINUTES**

**OTHER DISCUSSION:** None

With no other business to come before the Board; President, Mitchell Kirby adjourn the meeting at 8:34 pm.

---

Mitchell Kirby, President

---

Janelle Mead, Secretary