

**FAYETTE COUNTY BOARD OF DD
APRIL 11, 2012
BOARD MEETING MINUTES**

Present: Gary Butts, Jim Miteff, Mitchell Kirby, Larry Mayer and Janelle Mead arrived at 5:51. Also attending were Fred Williams, Mark Schwartz, Teresa Borden, Renee Guess, Sandy Simmons, Lori Moore, Sharon Gibbs, Fayette County Help Me Grow and Debbie Yoho. Absent were; Caryl Bookman and Cody Kirkpatrick.

Ethics Council Meeting: None needed.

Meeting was called to order by President Mitchell Kirby at 5:30 pm and roll call was taken. There were two additions to new business (G) Staff Evaluations and (H) Health Fair. Deleted from new business were (A) Focus on Service and (C) Comparison Data for FCBDD vs State of Ohio was tabled to May meeting.

The minutes of the April 11, 2012 meeting were reviewed and approved in a motion made by Gary Butts and seconded by Jim Miteff. Roll call was given all ayes. Requested changes to the March 14, 2012 meeting were made and presented to the President and Secretary for signature.

There was one addition to the Vendors list; FEAT, the local Autism organization. Larry Mayer made a motion to add them to the list. It was seconded by Gary Butts. Roll call was given all ayes.

There were no transfers or advances.

Approval to pay the monthly expenditures was made in a motion by Larry Mayer. The motion was seconded by Jim Miteff. Roll call given all ayes.

The Administrative reports and projects were reviewed. Sharon Gibbs, Fayette County Help Me Grow addressed the Board regarding how and where money was spent from the agreement with Fayette County Board of DD. Members were given a fact sheet and a brochure regarding services offered through this program. Help Me Grow is very appreciative of money provided toward the program and any money that is leftover at end of year will be returned to FCBDD. Focus on service was presented by Jamie Bryant, Teacher of the 5 year old preschool class. Jamie gave a demonstration on the Smart Board that was purchased for use in the classrooms.

OLD BUSINESS:

Strategic Plan update was given by Teresa Borden. Copies of the 2012 Strategic plan were included in the April Board packet for review.

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Fayette Metropolitan Housing meeting was attended by Mark Schwartz. Metropolitan is gathering information from their staff to review. No decisions have been made at this time. Mark will attend the next FMH meeting and give an update at the next meeting. FCBDD would like to know what their intentions are regarding the residential homes.

ECFC smoke detectors update was given by Sandy Simmons. The contract was awarded to Heath Fire and Security. Installation will begin in June and take approximately one week. Yearly monitoring of both buildings will be done by Heath Fire and Security.

Autism Walk update was given by Teresa Borden. Shirts for the walkers are in. The walk will begin at Commission on Aging on Elm Street, Saturday April 15th. Donations from this walk will be donated to Autism Speaks.

Shared Service update was given by Fred Williams. The HCBDD will be holding a two hour Board training session before their April meeting. They are working with Highland County Commissioners to fill a seat vacated due to conflict of interest. The Commissioners are continuing their search. HCBDD are taking action to authorize the extension of shared service to December 31, 2012. Linda Allen, Board President will take contract back to HCBDD with option to go through 2013.

NEW BUSINESS:

Focus on Service was moved to Administrative reports for April meeting.

Meeting with Fayette County Board of Elections update was given by Mark Schwartz. Mark explained the process to place the levy on November ballot. Lori Moore and finance committee will review budget, the Board will need to approve budget, a resolution will be sent to Fayette County Auditor Mike Smith and the Commissioners must approve the levy before it will go on ballot.

Comparison Data For FCBDD vs State of Ohio has been tabled to the May 9th Board meeting.

Special Olympics update given by Mark Schwartz announced the Basketball Team did really great this year. They were 2nd runner up for State Title. The Frank Terrell Golf outing is schedule for May 19th and sponsors are being accepted for this outing. The Double Play Sports store has been busy with ball season starting up, items are selling off the shelves and deposits are up.

Joint Board Meeting was discussed regarding possible dates, how the meeting will be conducted and where to meet. Fred Williams will get with Linda Allen, HCBDD President and work out some details.

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Preschool Graduation date has been set for 1:00 pm on May 18th at the South Side Church. Teresa Borden invited the Board to attend the ceremony.

Staff Evaluation revisions were made by Teresa Borden, Rita Wood and Suzie Janasov and sent to Fred Williams for approval.

Health Fair will be held on April 28, 2012, Fayette County Board of DD will be represented by staff passing out brochures and various items. Teresa Borden will be offering face paintings to children.

With no other business to come before the Board; President Mitchell Kirby adjourned the meeting at 7:05 pm.

Mitchell Kirby, President

Janelle Mead, Secretary