

FAYETTE COUNTY BOARD OF DD  
November 9, 2016  
5:30 PM BOARD MEETING  
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:38 pm on Wednesday, November 9, 2016 at Fayette County Board of Developmental Disabilities. Board Members present: Caryl Bookman, Larry Mayer, Cody Kirkpatrick and David Sander. Late Arrival (5:48 pm) Janelle Mead. Absent: Mark Heiny, Suzi McCracken

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Jan Cobb, Nurse, Renee Guess, SSA Director Elizabeth Brennfleck, HR Director, Suzie Janasov, Early Childhood Director, Betty Reisinger, Community First Director

**ROLL CALL:** David Sanders, present; Larry Mayer, present; Caryl Bookman, present: Cody Kirkpatrick, present, Janelle Mead, present.

**ADDITIONS TO AGENDA:** None

**The minutes of the October 12, 2016** Regular Board Meeting were reviewed and approved in a motion by Caryl Bookman, seconded by Cody Kirkpatrick. Roll Call. All yea, motion carried.

David Sanders, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Larry Mayer, yea,

**New Vendors: M&M, Melissa Johnson, NAPA Auto Parts**

A motion was made by Cody Kirkpatrick to accept the new vendors as presented, seconded by David Sanders. Roll Call. All yea. Motion carried

David Sanders, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Larry Mayer, yea,

**Transfers: None**

**Monthly expenditures for November** were reviewed and approved in a motion by Cody Kirkpatrick, seconded, David Sanders. Roll Call. All yea, motion carried.

David Sanders, yea; Caryl Bookman, yea: Janelle Mead, yea, Cody Kirkpatrick, yea, Larry Mayer, yea,

**SUPERINTENDENT REPORT – DEBRA BUCCILLA**

- Business Awards Banquet was held October 26th. There were over 120 attendees so look for an upcoming article in the newspaper. Thank you to all the staff who made the event so special and thanks to Mark Heiny for opening the event.
- Janelle and Suzi can be reappointed for another term beginning 2017. We would like to send a recommendation for reappointment to the commissioners.

## **OLD BUSINESS:**

### **FPI Separation update – Debra Buccilla, Superintendent**

- Because of our attendance tonight we are scheduling a special board meeting on Monday, November 21, 2016 at 7:30 am to finalize the separation package for FPI.
- Lease- We will be working with FPI to finalize a lease agreement for the use of part of the Robinson Road building.

## **NEW BUSINESS:**

### **Human Resources Update – Elizabeth Brennfleck, HR Director**

- Vicki Clay, Administrative Assistant retired from the Board after 15 years of service effective 9/30/16. She has accepted a part-time position with FPI.
- Betsy Miller's position has changed from Habilitation Specialist to Custodian at Starting Gate School
- We have hired Robin Flynt as a Service Support Administrator (SSA)
- We have hired Kate Downing as a Substitute Teacher
- We have hired Ronnie Morris as a Bus Aide/Janitor
- We have hired Tessa Hill as a Substitute Educational Aide (Pending completion of new hire paperwork, certification from ODE and First Aide/CPR Certification)

### **2017 Final Budget – Lori Moore, Business Director**

The Finance Committee submitted the 2017 final Budget for board approval

Dave Sanders made a motion to accept the 2017 Final Budget as presented, seconded by Cody Kirkpatrick. Roll Call. All yea. Motion carried

David Sanders, yea; Caryl Bookman, yea; Cody Kirkpatrick, yea, Janelle Mead, yea, Larry Mayer, yea,

### **Vehicles Purchase – Debra Buccilla, Superintendent**

The Fayette County Board will need to purchase vehicles for adult transportation as the current vehicles belong to FPI. We are asking authorization of expenditure of up to \$120,000 from the cash flow for the purchase of three (3) vehicles. A 14 passenger accessible van, a replacement van for the Journey and a used truck.

Caryl Bookman made a motion to authorize the expenditure of up to \$120,000 from the cash balance for the purchase of three vehicles for the FCBDD, seconded by Janelle Mead. Roll Call. four yea and one no

David Sanders, yea; Caryl Bookman, yea; Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, no.

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:25 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President

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Cody Kirkpatrick, Secretary