

FAYETTE COUNTY BOARD OF DD
December 14, 2016
5:30 PM BOARD MEETING
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:45 pm on Wednesday, December 14 2016 at Fayette County Board of Developmental Disabilities. Board Members present: Caryl Bookman, Larry Mayer, Cody Kirkpatrick, Mark Heiny, and Suzie McCracken. Late Arrival (6:15 pm) Janelle Mead. Absent: David Sanders

Others present were Debra Buccilla, Superintendent, Lori Moore, Business Director, Jan Cobb, Nurse, Renee Guess, SSA Director Elizabeth Brennfleck, HR Director, Suzie Janasov, Early Childhood Director, Betty Reisinger, Community First Director, Marilyn Weidman, Fiscal Assistant

ROLL CALL: Mark Heiny, present; Larry Mayer, present; Caryl Bookman, present; Cody Kirkpatrick, present, Suzie McCracken, present.

Washington Shriners Club presented a \$500.00 check to the FCBDD from the Dick Thornberry Golf Tournament.

ADDITIONS TO AGENDA: None

The minutes of the November 9, 2016 Regular Board Meeting were reviewed and approved in a motion by Mark Heiny, seconded by Caryl Bookman. Roll Call. All yea, motion carried.

Mark Heiny, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

The minutes of the November 21, 2016 Special Board Meeting were reviewed and approved in a motion by Mark Heiny, seconded by Caryl Bookman. Roll Call. All yea, motion carried.

Mark Heiny, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

New Vendors: Flagway

A motion was made by Mark Heiny to accept the new vendors as presented, seconded by Cody Kirkpatrick. Roll Call. All yea. Motion carried

Mark Heiny, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

Transfers: Appropriation modification of \$15,000.00 from our fund balance #1006 to: #1006-2032-0176 – Employment First - \$15,000.00

A motion was made by Cody Kirkpatrick to approve the transfer as presented, seconded Suzi McCracken. All yea. Motion carried.

Mark Heiny, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

Monthly expenditures for December were reviewed and approved in a motion by Cody Kirkpatrick, seconded, Suzi McCracken. Roll Call. All yea, motion carried.

Mark Heiny, yea; Caryl Bookman, yea; Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

SUPERINTENDENT REPORT – DEBRA BUCCILLA

Discussion was held regarding the purchasing of a 14 passenger transport van. Three quotes were secured ranging from the lowest of \$49,995 with the second of \$64,996 and the third of \$88,999.

Due to health and safety of wheelchair passengers, it is imperative that this vehicle be secured by the beginning of 2017. After January, we will not have transport capabilities without the purchase.

Cody Kirkpatrick made a motion to approve the purchase of the vehicle seconded by Suzi McCracken. All yea. Motion carried.

Mark Heiny, yea; Caryl Bookman, yea; Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

OLD BUSINESS:

Strategic Plan – Debra Buccilla, Superintendent

The Strategic Plan for 2017 will be a transition year with a lot of anticipated growth especially in Preschool and Early Intervention. We will be working with staff to develop a one year plan for this 2017 transition year. In 2018 we will work with the Board for a multi year plan.

Confirmation of Board Member Training in 2016 – Debra Buccilla, Superintendent

Thank you to the Fayette Board Members for their dedication this past year and for completing all the training for 2016.

FPI Separation update – Debra Buccilla, Superintendent

Congratulations to Mark Schwartz and the remaining FPI staff. They have all resigned and accepted positions with FPI. This helped to meet all expectations and make the final separation process go smoothly.

NEW BUSINESS:

Human Resources Update – Elizabeth Brennfleck, HR Director

- Robin Flynt resigned her position as a Service Support Administrator.
- We have hired Mariah McGraw as a Service Support Administrator.
- The 6 remaining adult services staff members have all been offered positions at FPI beginning 1/1/17. In order to accept the position, they resigned their positions with the Board effective 12-31-16. Nicki Mick resigned her position as Educational Aide at Starting Gate. We are recruiting for that position currently. Interviews are scheduled next week.
- We have renewed our contract with UnitedHealthCARE for medical insurance for 2017. A 9% increase in premium was negotiated for the year. There were no other significant changes to the plan for the upcoming year.

2017 Fayette Board Calendar- Debra Buccilla, Superintendent

The 2017 FCBDD Calendar was presented for approval. Deb asked for the January meeting to be changed to January 4th and 5:30 pm due to her scheduled surgery.

Mark Heiny made a motion to accept the 2017 Fayette County Board Calendar with as presented with change to January meeting, seconded by Suzi McCracken. Roll Call. All yea. Motion carried

Mark Heiny, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

Approval of Fayette/Highland Shared Positions – Debra Buccilla, Superintendent

The Fayette County Board was asked to approve the Shared Positions for 2017 (Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Asst., Lori Moore, Business Director, Elizabeth Brennfleck, Human Resource Director, Suzi Janasov, Early Education Director and IA position when filled)

Caryl Bookman made a motion to approve the Fayette/Highland Shared Positions, seconded by Cody Kirkpatrick. Roll Call. four yea and one no

Mark Heiny, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea,

Upcoming Board Vacancy – Larry Mayer, Board President, Debra Buccilla, Superintendent

Suzi McCracken will not be returning for another term on the Fayette County Board. Suzi was presented with a small gift of appreciation from Debra Buccilla and Larry Mayer.

Alice Craig has contacted Debra Buccilla and is interested in filling the position. After discussion, Deb will reach out to Alice and contact the Commissioners for her acceptance. Suzi McCracken mentioned Bill and Jane Beatty as other possible candidates.

At approximately 6:16 pm the FCBDD went into an Executive Session to discuss Contract.

At 6:30 pm the FCBDD re-entered into public session.

Mark Heiny made a motion to approve \$2,500 increase in salary for Debra Buccilla, seconded by Cody Kirkpatrick. All yea. Motion carried.

Mark Heiny, yea; Caryl Bookman, yea: Cody Kirkpatrick, yea, Suzi McCracken, yea; Larry Mayer, yea, Janelle Mead, yea

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:31 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

Larry Mayer, President

Cody Kirkpatrick, Secretary