

FAYETTE COUNTY BOARD OF DD
FEBRUARY 8, 2017
5:30 PM BOARD MEETING
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:47 pm on Wednesday, February 8, 2017 at Fayette County Board of Developmental Disabilities. Board Members present: Caryl Bookman, Larry Mayer, Alice Craig, Janelle Mead, Mark Heiny and David Sanders (arrival 5:55 pm) Absent: Cody Kirkpatrick

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Elizabeth Brennfleck, HR Director, Suzie Janasov, Early Childhood Director, Betty Reisinger, Community First Director, Renee Guess, SSA Director

ROLL CALL: Larry Mayer, present; Caryl Bookman, present; David Sanders, NA; Janelle Mead, present; Alice Craig, present, Mark Heiny, present

ADDITIONS TO AGENDA: None

The minutes of the January 4, 2017 Organizational Board Meeting were reviewed and approved in a motion by Caryl Bookman, seconded by Alice Craig. Roll Call. Motion carried.

Caryl Bookman, yea; Mark Heiny, abstain, Larry Mayer, yea, Janelle Mead, yea, David Sanders, NA; Alice Craig, yea

The minutes of the January 4, 2017 Regular Board Meeting were reviewed and approved in a motion by Janelle Mead, seconded by Caryl Bookman. Roll Call. Motion carried.

Caryl Bookman, yea; Mark Heiny, abstain, Larry Mayer, yea, Janelle Mead, yea, David Sanders, NA; Alice Craig, yea

New Vendors: Personnel Concepts

Janelle Mead made a motion to accept the new vendors as presented, seconded by Mark Heiny. All yea. Motion carried

Caryl Bookman, yea; Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea, David Sanders, NA; Alice Craig, yea

Transfers and Advances: None

Monthly expenditures for February were reviewed and approved in a motion by Caryl Bookman seconded, Alice Craig. Roll Call. All yea, motion carried.

Caryl Bookman, yea; Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea, David Sanders, NA; Alice Craig, yea

SUPERINTENDENT REPORT – DEBRA BUCCILLA

- March is DD Awareness month. We will be featuring news articles throughout the month in the Record Herald.
- Events and Activities will include the Spaghetti Dinner, Guns and Hoses Basketball game with the Dragons, Preschool video and Advocacy Group will be at the Statehouse for Legislative Day.
- One of our OT therapist has now been certified to provide aquatic therapy as a service. We are in the process of attempting to secure pool space.
- Betty Reisinger was asked to talk about the Book Club.
The Next Chapter Book Club is starting into their third month with great success. The club continues to meet once a week, at the library and has grown from five to nine members. We have added a new facilitator to the group as well as our newest book club member, Alice Craig. The club recently finished their first novel, Running Out of Time, by Margaret Peterson Haddix. Margaret is from Fayette county and came back for book signing.

OLD BUSINESS:

Year End review for 2016

Lori Moore, Business Director gave a 2016 year end budget review. We came in within budget which included the separation package, the vehicle purchase, the cost report settlement for 2011 and the property tax fees.

NEW BUSINESS:

Human Resources Update – Elizabeth Brennfleck, HR Director

- OPERS – there are seven employees that went to FPI that OPERS consider as carryover. They have until March to decide if they still want to participate in OPERS. This would mean OPERS deduction and social security from their checks. The employee pays 10% and the FCBDD would be responsible for 14%.

IT Shared Position – Debra Buccilla, Superintendent

Two years ago the IT Committee recommended a company to assist in the infrastructure improvements. The first year went well, but the second year we have had numerous issues. We are over our hours for the year and any work now will cost \$95.00 per hour. Roughly costing \$60,000 for each county in 2016/2017 contract year.

We would like to hire IT position shared between the counties with anticipated cost of up to \$35,000 per county. We would also have a backup plan.

David Sanders made a motion to hire the shared IT position for Fayette/Highland Counties, seconded by Caryl Bookman. All yea. Motion carried

Caryl Bookman, yea; Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea, David Sanders, yea; Alice Craig, yea

IDEA Part B Fund – Debra Buccilla, Superintendent

Presented the IDEA Part B Fund and Policies

The federal grant awarded under the Individuals with Disabilities Education Act, Part B (IDEA-B) are funds which must be used to pay the excess costs of providing special education and related services to children with disabilities.

Caryl Bookman made a motion to comply with all current IDEA Part B statutory and regulatory requirements, seconded by Janelle Mead. All yea. Motion carried

Caryl Bookman, yea: Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea, David Sanders, yea; Alice Craig, yea

David Sanders made a motion to approve the policies Board Financial Obligations Policy and Accounting for Fixed Assets Policy, seconded by Mark Heiny. All yea. Motion carried.

Caryl Bookman, yea: Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea, David Sanders, yea; Alice Craig, yea

Levy Discussion – Debra Buccilla

There are three types of levies.

- **Additional Levy:** Additional levies generate tax revenue from the new millage they put into effect. These levies may be for a specific period of time not to exceed 10 years or for a continuing period of time.
- **Renewal Levy:** Renewal levies allow voters to “renew” the levy’s term for a new period of time. However, a renewal levy only renews the levy at the existing effective millage rate. As a result, the levy collects the same amount of revenue for the board as it did when it was originally enacted.
- **Replacement Levy:** Replacement levies allow county boards of DD to update the collection rates of existing levies whose effective millage has decreased over time. Instead of simply renewing a levy’s term at the same effective millage rate, a replacement levy does away with the old effective millage rate and puts a new one in place. A replacement levy can be put into effect for a limited term or a continuing period of time.

Timing of Levies: Proposals for additional standalone levies may be placed on the ballot in any election with appropriate approval by the board of county commissioners and the county auditor. Likewise, replacement levies for a continuing period may be placed on a ballot in any election. Levy requests must be certified to the county board of elections at least 90 days prior to the date of the election. Since the levy request involves many steps and considerations and includes different government entities, county boards of DD should ensure there is ample time for a tax request to get onto the ballot.

Recommendation would be to renew the current levy which would help us keep \$100,000 that comes into the county from the state.

Next discussion would be do we want to add a new levy to account for our deficit or to plan on utilizing our cash balance to make up for the deficit. The 2017 projected deficit would be close to \$375,000 with anticipated cash at the end of 2017 of \$3,082,000.

Mitchell and Norma Kirby have agreed to work on a committee of volunteers for the FBCDD Levy.

After much discussion, it was recommended to ask the commissioners to attend our March Board Meeting to further discuss.

At approximately 7:00 pm Janelle Mead moved that the Board go into an Executive Session to discuss the Sale of Property, seconded by Caryl Bookman. All yea. Motion carried.

Caryl Bookman, yea: Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea, David Sanders, yea; Alice Craig, yea

At approximately 7:25 pm the Board re-entered into a public session.

Mark Heiny made a motion to sell the land by Starting Gate, seconded by David Sanders. All yea. Motion carried.

Caryl Bookman, yea: Mark Heiny, yea, Larry Mayer, yea, Janelle Mead, yea, David Sanders, yea; Alice Craig, yea

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 7:30 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

Larry Mayer, President

Janelle Mead, Secretary