

**Name:** Robyn Runnels

**Job Title:** Administrative Assistant & Family Support Services Coordinator

**Location:** FCBDD Main Offices

**Job Duties:** Clerical support to SSA Director & SSA's, manage waiting list, intake contacts, assists with waiver management, handles annual JFS redeterminations for several individuals and FMHA vouchers for residential homes.

**Prior to Working at FCBDD:** Began working at the FCBDD as a classroom aide at the Fayette Progressive School in the teenage classes and also the preschool. After 8 years I resigned to be a stay at home mom with my own young children. I returned in 1993 as a sub for a short time before being hired as a Workshop Spec. I went from a Workshop Spec to a Hab. Spec/Payee, to Admin. Asst. for the Superintendent, to my present position of SSA Admin. Asst. It's been very helpful to have perspective of many areas of the agency.

**Family:** Married to my husband Jim for 38 years. We have 3 children: Nathan and wife Brandi, Emily and husband Michael and Allison. We have 2 grandchildren, Bryant and Claire.

**Hobbies:** I really enjoy spending time with family & friends at our home, especially in the summer around our pool. I also enjoy reading, and being involved with singing at Crossroads Christian Church.

**What I like most about my job:** I get to do the type of work that I enjoy and with great co-workers. Everyday, the highlight is talking & interacting with the people we serve.