

**FAYETTE COUNTY BOARD OF DD**  
**OCTOBER 11, 2017**  
**6:00 PM BOARD MEETING**  
**LOCATION: Fayette County Board of DD**

The Fayette County Board of Developmental Disabilities met in regular session at 6:00 pm on Wednesday, October 11, 2017 at Fayette County Board of Developmental Disabilities. Board Members present: Larry Mayer, Cody Kirkpatrick, Caryl Bookman, Alice Craig and David Sanders, Janelle Mead, and Mark Heiny.

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Elizabeth Brennfleck, HR Director, Renee Guess, SSA Director and Suzie Janasov, Early Childhood Director.

**ROLL CALL:** Larry Mayer, present; David Sanders, present; Alice Craig, present, Cody Kirkpatrick, present; Caryl Bookman, present; Janelle Mead, present, Mark Heiny, present

**ADDITIONS TO AGENDA:** None

**The minutes of the August 9, 2017** Regular Board Meeting were reviewed and approved in a motion by Caryl Bookman, seconded by Cody Kirkpatrick. Roll Call. Motion carried.

**ROLL CALL:** Alice Craig; yea; Cody Kirkpatrick, yea; David Sanders, yea, Larry Mayer, yea; Caryl Bookman, yea; Janelle Mead, yea, Mark Heiny, yea.

**The minutes of the September 13, 2017** Regular Board Meeting were reviewed and approved in a motion by Alice Craig, seconded by Cody Kirkpatrick. Roll Call. Motion carried.

**ROLL CALL:** Alice Craig; yea; Cody Kirkpatrick, yea; David Sanders, yea, Larry Mayer, yea; Caryl Bookman, yea; Janelle Mead, yea, Mark Heiny, yea.

**New Vendors: The Center for Disability Empowerment, Cleveland Tank and Supply and Affordable Mufflers and Auto Repair**

Janelle Mead made a motion to accept the new vendors as presented, seconded by David Sanders. All yea. Motion carried

**ROLL CALL:** Alice Craig; yea; Cody Kirkpatrick, yea; David Sanders, yea, Larry Mayer, yea; Caryl Bookman, yea; Janelle Mead, yea, Mark Heiny, yea.

**Monthly expenditures for September** were reviewed and approved in a motion by Janelle Mead, seconded, David Sanders Roll Call. All yea, motion carried.

**ROLL CALL:** Alice Craig; yea; Cody Kirkpatrick, yea; David Sanders, yea, Larry Mayer, yea; Caryl Bookman, yea; Janelle Mead, yea, Mark Heiny, yea.

**Monthly expenditures for October** were reviewed and approved in a motion by Janelle Mead seconded, David Sanders. Roll Call. All yea, motion carried.

**ROLL CALL:** Alice Craig; yea; Cody Kirkpatrick, yea; David Sanders, yea, Larry Mayer, yea; Caryl Bookman, yea; Janelle Mead, yea, Mark Heiny, yea.

**NEW BUSINESS:**

**Evaluation Policy**

Evaluation Policy has been updated. Evaluations will be conducted one time per year instead of two times per year. Language was also added that addresses how evaluations will be done if any employee has two supervisors within a given year. The reference to merit pay was removed since we will no longer be able to implement this practice due to our budget restrictions.

Caryl Bookman made a motion to approve the Evaluation Policy as presented, seconded by Janelle Mead. All yes. Motion carried.

**ROLL CALL:** Alice Craig; yea; Cody Kirkpatrick, yea; David Sanders, yea, Larry Mayer, yea; Caryl Bookman, yea; Janelle Mead, yea, Mark Heiny, yea.

**Board Service Policy-**

The EI Board service policy is a new requirement from the state. We have written the new policy to include the expectations from both DODD and ODH.

Janelle Mead made a motion to approve the Board Service Policy as presented, seconded by Mark Heiny. All yes. Motion carried.

**ROLL CALL:** Alice Craig; yea; Cody Kirkpatrick, yea; David Sanders, yea, Larry Mayer, yea; Caryl Bookman, yea; Janelle Mead, yea, Mark Heiny, yea.

**Partnership with Valero**

We have had several meetings with Valero. Our relationship is two-fold. We are in the process of filling out an application for a large donation for a piece of playground equipment. If we were a 501C3, we would be eligible for other monies. The other is donation of volunteer hours from engineers at the plant. We have a list of low budget ideas that they are going to build for us. Our current playground equipment is 5 years past its lifetime.

**New Adoption of the Preschool by Altrusa**

Altrusa is donating a portion of their profit from Lovin Spoonfuls on October 21<sup>st</sup> to literacy at the Fayette Progressive School. We will use the money for family fun nights and providing kids with books and reading experiences at school and home. The first planned event is Family Fun Fall Science night featuring pumpkins at Southern States Community College on October 23.

Larry Mayer, President moved to adjourn the Fayette County Board of DD Board Meeting at 6:21 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President

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Janelle Mead, Secretary

**October 2017**

**Family Support Services**

	<b># of Requests</b>	<b># Served</b>	<b>Monthly Cost</b>	<b>YTD # Served</b>	<b>YTD Cost</b>
<b>Respite Care</b>	<b>1</b>	<b>1</b>	<b>199.50</b>	<b>4</b>	<b>700.00</b>
<b>Adaptive Equip.</b>				<b>3</b>	<b>672.46</b>
<b>Home Modification</b>					
<b>Dietary</b>				<b>8</b>	<b>743.53</b>
<b>Other</b>	<b>6</b>	<b>6</b>	<b>1279.61</b>	<b>71</b>	<b>15701.41</b>
<b>Total</b>	<b>7</b>	<b>7</b>	<b>1479.11</b>	<b>86</b>	<b>17,817.40</b>

*FSS assisted families with gasoline, utilities, diapers, and a stove.*

*Submitted by: Robyn Runnels*