

FAYETTE COUNTY BOARD OF DD
SEPTEMBER 12, 2018
5:30 PM BOARD MEETING
LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, September 12, 2018 at Fayette County Board of Developmental Disabilities. Board Members present: Larry Mayer Cody Kirkpatrick Alice Craig, Janelle Mead, Mark Heiny, Caryl Bookman, and David Sanders.

Others present were Debra Buccilla, Superintendent, Sherry Burns, Administrative Assistant, Lori Moore, Business Director, Larry Gray, Operations Director, Suzie Janasov, Early Childhood Director, Elizabeth Brennfleck, HR Director, Betty Hodges, Community First Director, Jan Cobb, Nurse, Renee Guess, SSA Director.

ROLL CALL: Cody Kirkpatrick, present; David Sanders, present, Alice Craig, present, Caryl Bookman, present, Mark Heiny, present, Janelle Mead, present, Larry Mayer, present

ADDITIONS TO AGENDA: None

The minutes of the August 8, 2018 Regular Board Meeting were reviewed and approved in a motion by Cody Kirkpatrick, seconded by Mark Heiny. Roll Call. Motion carried.

ROLL CALL:

Caryl Bookman, yea David Sanders, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea, Cody Kirkpatrick, yea, Larry Mayer, yea.

New Vendors: None

Transfers and Advances: None

Monthly expenditures for September were reviewed and approved in a motion by Caryl Bookman seconded, Alice Craig. Roll Call. All yea, motion carried.

ROLL CALL:

Caryl Bookman, yea David Sanders, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea, Cody Kirkpatrick, yea, Larry Mayer, yea

SUPERINTENDENT'S REPORT

- The board has three (3) training topics to complete by the end of the year. The DODD link for the Data Warehouse will be sent to you for completion prior to our October meeting. The other two will be completed in October and November.
- The paperwork has been completed to officially establish our Fayette County Endowment Fund for DD. The beginning balance is \$200.00. There will be an article written for our newsletter and the local paper to introduce our partnership. The Oversight Committee will be meeting in the upcoming weeks to go over procedures and to discuss a potential fundraiser activity.
- DODD Director will be retiring at the end of the year (2018). Our region is supporting John Pekar, Fairfield County Board Superintendent as a potential candidate to replace the retiring Director.

OLD BUSINESS:

Project Updates – Larry Gray

- Cotterman Roofing has been called in to repair the leaks and resurface the roof over the SSA section of the building.

Vehicle Purchase – Larry Gray

Asking for approval to purchase a 2019 Tomas Mini Tour Bus for \$53,317.00. After much discussion the following motion was made.

Caryl Bookman made a motion to approve the purchase of the 2019 Thomas Mini Van for the purchase price of \$53,317, seconded by Alice Craig. Roll Call. Motion declined (3 yea, 4 no)

ROLL CALL:

Caryl Bookman, yea David Sanders, No, Janelle Mead, No, Alice Craig, yea, Mark Heiny, No, Cody Kirkpatrick, No, Larry Mayer, yea.

NEW BUSINESS:

Human Resources Update – Liz Brennfleck

- Sylvia Call was hired as Early Intervention Service Coordinator Supervisor and Evaluator
- Ashley Fluent accepted a part time Early Intervention Services Coordinator Position
- Michaela Carter and Cara Russo-Gatta accepted the Pre School teacher positions.
- Megan Anderson was hired as Early Childhood Mentor, shared with Highland. In addition to her teaching expertise, she also has experience with social media marketing and public relations.
- Matthew Bryant, resigned as bus driver and we are currently recruiting for a part time bus driver.

Waiting List Policy – Renee Guess

Renee Guess, SSA Director explained the Waiting List Policy to the FCBDD for approval

Mark Heiny made a motion to approve the Waiting List Policy as presented, seconded by Janelle Mead. Roll Call. All yes. Motion carried.

ROLL CALL:

Caryl Bookman, yea David Sanders, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea, Cody Kirkpatrick, yea, Larry Mayer, yea.

At approximately 6:20 pm Caryl Bookman moved that the FCBDD go into an Executive Session to discuss Personnel Matters, seconded by Janelle Mead. Roll Call. All yea. Motion Carried

ROLL CALL:

Caryl Bookman, yea David Sanders, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea, Cody Kirkpatrick, yea, Larry Mayer, yea.

At approximately 7:00 pm the Board re-entered into Public Session

There were no motions made from the Executive Session

Larry Mayer, President moved to adjourn the Fayette County Board Meeting at 7:01 pm

Prepared by: Sherry Burns, Ex. Administrative Assistant

Larry Mayer, President

Janelle Mead, Secretary