FAYETTE COUNTY BOARD OF DD

APRIL 10, 2019

5:30 PM BOARD MEETING

LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 6:00 pm on Wednesday, April 10, 2019 at Fayette County Board of Developmental Disabilities. Board Members present: Janelle Mead, Mitchell Kirby, David Sanders, Alice Craig, Mark Heiny, and Larry Mayer. Absent: Cody Kirkpatrick

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Larry Gray, Operations Director, and Elizabeth Brennfleck, Human Resources Director

**ROLL CALL**: Janelle Mead, present; Mitchell Kirby, present; David Sanders, present; Alice Craig, present; Mark Heiny, present; Larry Mayer, present.

**ADDITIONS TO AGENDA:** None

**The minutes of the March 13, 2019** Regular Board Meeting were reviewed and approved in a motion by Mark Heiny, seconded by Mitchell Kirby. Roll Call. Motion carried.

Mitchell Kirby, yea: David Sanders, yea, Larry Mayer, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea.

**New Vendors: W.W. Williams and Walnut Grove Playground Equipment**

A motion was made by Janelle Mead, seconded by Mark Heiny to approve the new vendors as presented. Roll Call. All yea. Motion carried.

Mitchell Kirby, yea: David Sanders, yea, Larry Mayer, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea.

**Transfers and Advances: None**

**Monthly expenditures for April 2019** were reviewed and approved in a motion by Janelle Mead, seconded, Mitchell Kirby. Roll Call. All yea, motion carried.

**ROLL CALL**:

Mitchell Kirby, yea: David Sanders, yea, Larry Mayer, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea.

**Superintendent’s Report**

* Since our last meeting both the Dwight Turner Spaghetti Dinner and the Guns & Hoses game were held. In total, $5,100 was raised at these events
* Early childhood programs hosted Children’s Hospital for a training on the Positive Parenting Program. Both staff and some parents attended (4) sessions held weekly for (4) weeks.
* I was asked to serve on the APSI Leadership Council which will focus on guardianship issues throughout the state.
* Our Preschool hosted a Safety Round Table with County First Responders present. This is the second year that Jamie has led this meeting which has been very well received. A primary suggestion is to replace the key pad with a swipe pad.
* Endowment Committee met and our planning to host the first fundraiser on May 22nd at the Preschool. This will consist of a letter writing campaign and open house to see the playground.

**NEW BUSINESS:**

**Selection of 2019 Martha Wagner and Robert Heiny Awards**

We would like to offer the recommended individuals for our annual awards to be hosted in May

Martha Wagner Award – Ellen Marrinan and Ben Snodgrass

Served as treasurer for the levy committee

Provided linens and misc. items for spaghetti dinners and other functions hosted by the Preschool

Provided gift basket/gift cards

Introduced us to Green Giving

Has supported numerous functions at the preschool with funding and materials

Dr. Robert Heiny Award- Michael Lower

Became involved after son was injured in a car accident. Attending to his sons needs, home modification, navigating our system, navigating therapy sessions, and being constantly involved in assuring he has an active life.

The above led to him assuming guardianship of 2 individuals who also needed support. He took all the classes required and initiated learning about Person Centered Planning and   
Trauma Informed Care. He recently assumed a position on FCBDD Human Rights Committee

Mark Heiny made a motion to approve the to nominations for the annual Martha Wagner and Dr. Robert Heiny awards, seconded by Alice Craig. All yea. Motion carried.

**ROLL CALL**

Mitchell Kirby, yea: David Sanders, yea, Larry Mayer, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea.

**Simply Yours Boutique, LLC(staff/Ashley Fluent)**

Simply Yours Boutique owned by staff member Ashley Fluent. We will be enhancing the entry into the Starting Gate Building and will be looking at several products one being floor decorations. We would like to be able to take Ashley’s bid.

Janelle Mead made a motion to approve Simply Yours Boutique as a new vendor so we can get bids for flooring, seconded by David Sanders. All yea. Motion carried.

**ROLL CALL**

Mitchell Kirby, yea: David Sanders, yea, Larry Mayer, yea, Janelle Mead, yea, Alice Craig, yea, Mark Heiny, yea.

**OLD BUSINESS:**

**Project Updates- Larry Gray**

* Installation of the new playground equipment and mulching this week
* We have received two quotes out of 6 inquires on the replacement of the fence that was destroyed by a storm at the Starting Gate. Quotes will be turned into insurance for approval.
* Received approval of funds from DODD Housing Capital Funds to purchase another home with Metropolitan Housing Authority on 818 Yeoman Street. Approved amount up to $98,200. Once we get the actual approved amount and the home is closed, we will be asking the board for approval to pass that amount through to Metro Housing for the purchase. No funds will be needed from the Board.

**Strategic Plan Update- Debra Buccilla**

Debra Buccilla gave an updated report on the 2018-2020 Strategic Plan which covers Consumer- Perspective, Financial Perspective, Employee Perspective and Communication/Public Relations.

**Administration Office Relocation – Debra Buccilla**

* We are currently working with Marquee for the floor plan. We received an initial drawing which looks great. We will be suggesting a few changes prior to a final plan.

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:22 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Alice Craig, Secretary