FAYETTE COUNTY BOARD OF DD

AUGUST 14, 2019

5:30 PM BOARD MEETING

LOCATION: Starting Gate Building

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, August 14, 2019 at the Starting Gate Building . Board Members Present: Mitchell Kirby, Alice Craig, Cody Kirkpatrick, Larry Mayer and Janelle Mead. Absent: David Sanders, Mark Heiny

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Larry Gray, Operations Director, Suzie Janasov, Early Childhood Director, Betty Hodges, Community First Director and Renee Guess, SSA Director.

**ROLL CALL**: Cody Kirkpatrick, present; Mitchell Kirby, present; Janelle Mead, present; Alice Craig, present; Larry Mayer, present.

**EXECUTIVE SESSION**

At approximately 5:30 pm Janelle Mead moved that the Board go into an Executive Session to discuss Confidential Matters under Federal or State Laws. Mitchell Kirby seconded the motion.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig, yea

At approximately 6:14 pm the Fayette Board re-entered into a public session.

**ADDITIONS TO AGENDA:** None

**The minutes of the May 8, 2019** Regular Board Meeting were reviewed and approved in a motion by Cody Kirkpatrick, seconded by Mitchell Kirby. Roll Call. Motion carried.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig, yea

**New Vendors: 4 Imprint, Kaeser & Blair Inc., OSU Nisonger Center, HDH Occupational Health Services.**

Janelle Mead made a motion to approve the new vendors, seconded by Cody Kirkpatrick. All yea. Motion carried.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig, yea

**Transfers and Advances: None**

**Monthly expenditures for June 2019** were reviewed and approved in a motion by Cody Kirkpatrick, seconded by Alice Craig. Roll Call. All yea, motion carried.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig, yea

**Monthly expenditures for July 2019** were reviewed and approved in a motion by Janelle Mead, seconded by Mitchell Kirby. Roll Call. All yea, motion carried.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig, yea

**Monthly expenditures for August 2019** were reviewed and approved in a motion by Cody Kirkpatrick, seconded by Janelle Mead. Roll Call. All yea, motion carried.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig,

**SUPERINTENDENT REPORT: STATEWIDE ISSUES**

* DSP Campaign- As we have discussed previously, there is a shortage of direct service staff all over Ohio. It has hit in Fayette County as well. Agency providers such as Frontier and FPI are having trouble getting positions filled. OPRA, along with other partners have put a commercial together for recruitment. It features Gary LeVox, lead singer for Rascall Flatts. We are contributing to the fund to pay for TV commercial time.
* Governor Dewine has doubled funding for early childhood programs. We do not know exactly what this might mean for our programs but we are expecting an increase in the work load.
* Also in the new budget bill is language requiring county boards to do budget forecasting. DODD and OACBDD will work together to establish a budget template to be utilized for this purpose.
* Special Olympics Ohio is making some changes to the program that are not being well received. Several areas are of concern, only allowing athletes to participate in one sport a season; changing the timeframes for seasons; and requiring the Special Olympic name and logo as the dominate lettering on the jerseys versus the team name. Feedback is still being given to the state office.
* We unfortunately had an IPad stolen at the preschool. A police report was filed and we are working with them in an effort to retrieve it. We are also reviewing security procedures

including utilizing additional camera’s throughout the building.

**OLD BUSINESS:**

**Administration Office Relocation**

The Superintendent informed the Board of potential future changes for FPI with the possibility of them not needing to rent the Robinson Road Building.

Cody Kirkpatrick made a motion to not move forward with the re-location of administrative offices at this time, seconded by Mitchel Kirby.

Discussion:

The Board would like to have further discussions on the future of FPI services and the length of time they anticipate leasing the Robinson Road building.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig, yea

**First Year Capital Plan**

After reviewing the plan, we are recommending only fixing or replacing items as are absolutely necessary. We will be sealing the parking lot at the Starting Gate Building in order to give us a few more years before extensive repairs are needed. The new fire chief is reviewing some past work and making recommendations for updates and changes in both buildings.

**Status of Playground Improvements**

A new 6 foot vinyl fence has been installed however it still needs a few adjustments made to complete the project. The cost was approximately $17,000.

**Meeting with Fayette Commissioners on June 17 went very well**

* Reviewed the 3 year Capital Improvement Plan
* Reviewed tax levy information
* Discussed future budget needs

**NEW BUSINESS:**

**Metro Housing – Yeoman Property**

We received the check for 818 Yeoman Street. Requesting for board approval to pass through the DODD funds in the amount of $95,454.45 to Metropolitan Housing.

Janelle Mead made a motion to pass the funds from DODD to Metropolitan Housing in the amount of $95.454.45. seconded by Mitchel Kirby. All yea. Motion carried.

**ROLL CALL:** Mitchell Kirby, yea: Janelle Mead, yea, Larry Mayer, yea, Cody Kirkpatrick, yea, Alice Craig, yea

**Personnel Updates**

* Dustin McFadden, Preschool Teacher resigned at the end of the school year. We have hired Aly Bapst, Preschool Teacher to fill that position
* Kelly Shiltz, SSA FCBDD (filled Cheri Cummings, SSA Employment Navigator) The Employment Navigator role is still open.
* Asley Fluent, Part-Time EI Services Coordinator resigned. Kim Schirtzinger, Part-Time EI Services Coordinator was hired to the fill the position.
* Megan Anderson, Early Childhood Mentor/PR Specialist resigned effective August 9, 2019.

**Tribute to Caryl Bookman**

The Board discussed several ideas to pay tribute to Caryl Wagner Bookman including the possibility of creating a scholarship fund and naming a building in her honor. Future discussion will be held before a final decision is made.

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:58 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Alice Craig, Secretary