FAYETTE COUNTY BOARD OF DD

FEBRUARY 12, 2020

6:00 PM BOARD MEETING

LOCATION: Fayette County Board of DD

The Fayette County Board of Developmental Disabilities met in regular session at 6:00 pm on Wednesday, February 12 ,2020 at Starting Gate Preschool. Board Members present: Mitchell Kirby, Alice Craig, Mark Heiny, David Sanders, and Larry Mayer. Absent: Janelle Mead, Cody Kirkpatrick

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Renee Guess, SSA Director, Suzie Janasov, Early Childhood Stacy Hazelton, Education Director, Jan Cobb, Nurse, Betty Hodges, Community First Director, Michaela Carter, Intervention Specialist.

**ROLL CALL**: Mitchell Kirby, present; Alice Craig, present; Mark Heiny, present; David Sanders, present; Larry Mayer, present.

**ADDITIONS TO AGENDA:** None

**The minutes of the January 8, 2020** Organizational Board Meeting were reviewed and approved in a motion by Mark Heiny, seconded by Mitchell Kirby. Roll Call. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; Mark Heiny, yea; David Sanders, yea; Larry Mayer, yea.

**The minutes of the January 8, 2020** Regular Board Meeting were reviewed and approved in a motion by Mark Heiny, seconded by David Sanders. Roll Call. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; Mark Heiny, yea; David Sanders, yea; Larry Mayer, yea

**New Vendors: Access Door Controls, LLC.**

A motion was made by Mitchell Kirby, seconded by Mark Heiny to approve the new vendor.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; Mark Heiny, yea; David Sanders, yea; Larry Mayer, yea

**Transfers and Advances: None**

**Monthly expenditures for February 2020** were reviewed and approved in a motion by Mark Heiny, seconded, David Sanders. Roll Call. All yea, motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; Mark Heiny, yea; David Sanders, yea; Larry Mayer, yea

**Superintendent’s Report:**

* We met with both Washington Court House and Miami Trace schools to discuss the Transition program which will begin in March in both districts. The goal is to prepare students for the work force upon graduation.
* There have been several meetings at Keihin in Mt. Sterling. Two individuals are employed with four others are in the hiring process. From this work, one of our SSA’s spoke to the city development officer and an upcoming meeting is to be planned with her as well as the county development officer to further pursue opportunities in the county.
* We are attempting to get clarification from the county auditor’s office on insurance documents and their salary certification form. It is our belief that the insurance document is not relevant to us as we do not participate in the county’s plan. In the future the salary certification document will only contain the information specific to pay roll processing.
* Caleb McKinney is welcomed as the Special Olympic Coordinator and will assist Betty in advocacy and future transition activities. Caleb has been hired as a contract employee.

**OLD BUSINESS:**

**Project updates – Larry Gray**

* There will be a new sewer line installed in front of the Robinson Road building. The county has included a tap at Robinson Road as part of the project. We will have to pay the tap fee of $2,500 to the city of Washington Court House and also for a line from the building to the tap. The project is scheduled to start in May and end in late August.
* Housing/Metropolitan Housing applied for state CCA funds for additional home improvements and repairs. They will receive $4,500 for a ramp replacement at 530 Pearl Street and $19,000 for ramp replacement, remodel a bathroom and replace a concrete driveway at 1103 Golfview.

**Year End Review 2019- Lori Moore, Business Manager**

We are happy to report that calendar year 2019, we met our projection for a balanced budget. We actually came in $278,564.77 under budget on expenses. The majority of the savings came from salaries, property tax collection fees and health insurance. We brought in an additional $198,337 of unanticipated revenue. The majority of the additional revenue was generated from tax levy dollars.

Our beginning cash balance for 2019 was $2,484,872.26 and we ended the year with a cash balance of $3,422,099.83. The majority of the increase came from unanticipated settlements from prior years, insurance refunds, and grant dollars.

**NEW BUSINESS:**

**Installation of Cooling Tower**

We have received three bids to replace the current cooling tower at the Starting Gate School with a new FXT58 Baltimore air coil cooling tower. Square One Heating and Cooling had the lowest bid of $39,174. We are asking for approval for Square One Heating and Cooling to replace the existing cooling tower in the amount of $39,174.

Mark Heiny made a motion to approve Square One Heating and Cooling to replace the existing cooling tower not to exceed the amount to $40,000, seconded by Mitchell Kirby. All yea. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; Mark Heiny, yea; David Sanders, yea; Larry Mayer, yea

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:37 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Alice Craig, Secretary