FAYETTE COUNTY BOARD OF DD

June 10, 2020

5:30 PM BOARD MEETING

BRIDGE CONFERENCE CALL

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, June 10, 2020 per a bridge line conference call. Board Members present: Mitchell Kirby, Alice Craig, David Sanders, Larry Mayer, Janelle Mead., Cody Kirkpatrick. Absent: Mark Heiny

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Larry Gray, Operations Director, Renee Guess, SSA Director and Suzie Janasov, EI Director.

**ROLL CALL**: Mitchell Kirby, present; Alice Craig, present; David Sanders, present; Janelle Mead, present, Cody Kirkpatrick, present and Larry Mayer, present.

**ADDITIONS TO AGENDA:** None

**The minutes of the May 13, 2020** Regular Board Meeting were reviewed and approved in a motion by David Sanders, seconded by Mitchell Kirby. Five yea, One abstain. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; David Sanders, yea; Larry Mayer, yea, Janelle Mead, yea, Cody Kirkpatrick, abstain.

**New Vendors: No new vendors**

**Transfers and Advances: None**

**Monthly expenditures for June 2020** were reviewed and approved in a motion by Janelle Mead, seconded, David Sanders. Roll Call. All yea. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; David Sanders, yea; Larry Mayer, yea, Janelle Mead, yea, Cody Kirkpatrick, yea

**Superintendent’s Report:**

**Pre-school** – We ended the year with the delivery of care packages and graduation signs to those preschoolers graduating from our program. We have anxiously been awaiting Governor’s DeWine’s guidance on re-opening of schools to see what the coming year will bring. A week or so ago, he announced that he expected schools to re-open in the fall with in- classroom participation by students. He also indicated that ODE would be sending out guidance and it would be up to the schools to implement best practice. Today, ODE did put out guidance however for preschool it refers us back to the daycare guidance since these kids are the same age. We had previously reviewed the daycare guidance as we assumed this would be the case. In summary, we will be offering classroom size of 8 students with one aide and one teacher and will be implementing all the other expectations as noted. I will send you the daycare guidance and ask that you review as part of our continuing education requirement.

Beginning June 1st, we re-opened our offices with a few modifications in accordance with expectations. We have tables set up with cleaning products, masks, thermometers etc. We have requested that staff self-check. We will ask visitors to do so as well although again we have few visitors at this point. Many of our staff will continue to work remotely. It works very well. Most, however, are reporting into the offices 1-2x weekly and dept heads are assuring we do not have too many folks in at once, trying to stay close to 10 total at any given time. Those which we serve are now used to contacting their therapist or SSA directly, so few calls come into our main line. We do encourage appts to assure we have the right staff in the office for the visitor.

Sherry was able to secure Crossroads Church for Wednesday’s for us to use throughout the day and for our Board meetings. We will be utilizing this venue for staff meetings etc. in order to provide enough space to keep folks apart. We really do not have enough space anywhere so this will be helpful.

**OLD BUSINESS:**

**Capital Plan Update:**

The new cooling tower has been installed as part of the 33% of the HVAC for this year. We will need to resurface and seal the Parking lot and replace the flat portion of the roof at the Starting Gate School. These will both be covered separately and need board approval. We are also looking at what will be needed to update the building access for Starting Gate.

**Starting Gate Roof**

We received three bids for the roof at Starting Gate. We are requesting the approval for the TPO roofing that is proposed by Cotterman Roofing for $29,000.

Alice Craig made a motion to approve the $29,000 for the TPO roofing by Cotterman Roofing, seconded by David Sanders. All yea. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; David Sanders, yea; Larry Mayer, yea, Janelle Mead, yea, Cody Kirkpatrick, yea

**Starting Gate Parking Lot**

We have received three bids for the resurfacing of the Starting Gate parking lot. We are requesting approval for $32,000 from Cox Paving to resurface the parking lot.

Janelle Mead made a motion to approve the $32,00 from Cox Paving to resurface the Starting Gate parking lot, seconded by Mitchell Kirby. All yea. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; Larry Mayer, yea, Janelle Mead, yea, Cody Kirkpatrick, yea

**NEW BUSINESS:**

**2021 Preliminary Budget**

The 2021 Preliminary Budget was presented to the Fayette County Board for approval.

Cody Kirkpatrick made a motion to approve the 2021 Preliminary Budget as presented, seconded by Alice Craig. All yea. Motion carried.

**Roll Call**: Mitchell Kirby, yea; Alice Craig, yea; Larry Mayer, yea, Janelle Mead, yea, Cody Kirkpatrick, yea

**2020-2021 Preschool Calendar was tabled until later date.**

Larry Mayer, President adjourned the Fayette Board Meeting at 5:57 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Alice Craig, Secretary