FAYETTE COUNTY BOARD OF DD

FEBRUARY 10, 2021

5:30 PM BOARD MEETING

BRIDGE LINE CONFERENCE CALL

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, February 10, 2021 per the Bridge Line Conference Call Board Members present: Mitchell Kirby, Cody Kirkpatrick, Mark Heiny, Benjamin Snodgrass, Nicholas Miller, Larry Mayer, and David Sanders

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Larry Gray, Operations Director. Guest: Jim Garland, County Commissioner.

**ROLL CALL**: Mitchell Kirby, present; Cody Kirkpatrick, present; Benjamin Snodgrass, present; Nicholas Miller, present; Mark Heiny, present; David Sanders, present; Larry Mayer, present.

**ADDITIONS TO AGENDA:** None

**The minutes of the December 9, 2020** Regular Board Meeting were reviewed and approved in a motion by Cody Kirkpatrick, seconded by David Sanders

**Roll Call: Mark Heiny, abstain; Mitchell Kirby, yea; Cody Kirkpatrick, yea; Benjamin Snodgrass, abstain, Nicholas Miller, abstain; David Sanders, yea; Larry Mayer, yea**

**The minutes of the January 13, 2021** Organizational Board Meeting were reviewed and approved in a motion by Benjamin Snodgrass, seconded by Cody Kirkpatrick.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Cody Kirkpatrick, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, abstain; Larry Mayer, yea**

**The minutes of the January 13, 2021** Regular Board Meeting were reviewed and approved in a motion by Mitchell Kirby, seconded by Mark Heiny.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Cody Kirkpatrick, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, abstain; Larry Mayer, yea**

**New Vendors: Playground Equipment Services**

A motion was made by David Sanders, seconded by Nicholas Miller to approve the vendor for February. All yea. Motion carried

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Cody Kirkpatrick, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea; Larry Mayer, yea**

**Transfers and Advances: None**

**Monthly expenditures for February 2021** were reviewed and approved in a motion by Mitchell Kirby, seconded, Cody Kirkpatrick. Roll Call. All yea, motion carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Cody Kirkpatrick, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea; Larry Mayer, yea**

**SUPERINTENDENT’S REPORT**

* Special Olympics continues to be on hold. There are several virtual events in which athletes can participate but no face to face sports yet.
* Our advocates continue to meet virtually as well, and they are looking forward to the upcoming DD Awareness event even though it is also a virtual platform.
* I was able to sit in an EI team meeting today and am always amazed at the positivity of our staff and the involvement of most of our parents. It just so happened that in today’s meeting a Mom and son tuned in therefore I got to see how the virtual platform worked for them.
* The preschool continued to battle the weather, illness of both students and staff over the past few weeks which has caused us to have virtual days vs. in person class. We think we will have more of the same as we finish this week and possibly next. They are also busy right now preparing for an expected Step Up To Quality review where we hope to keep our 5 Stars!
* The SSA department coordinated the preparation needed for adults to participate in the vaccination clinics recently held. In addition to this work, they have participated in numerous meetings and training and have had weekly and bi-weekly reporting requirements for DODD. An example is the requirement to report weekly new COVID diagnosis which Renee did today. We were glad to report that we had none. Thus far we have had 9 cases. All who have recovered.
* The business office and others have been involved in bi-weekly training on the new software system which you heard about several months back. We are planning the big switch from old to new in early March.
* We are putting the finishing touches on the 2020 Annual Report. We project to have it ready for distribution by the end of the month.

**OLD BUSINESS:**

**Project updates – Larry Gray**

* The new security installation will be completed this week.

**Housing Update:**

* The DODD has approved $140,000 for the purchase of a home on Hickory St. There will be funding available for renovations of this new home once the purchase is complete.
* Metropolitan housing will receive $25,000 for the installation of a new fire suppression system in the Dayton Ave home and $34,000 for Golfview Ave renovations. They will be able to replace the roof, windows and new HVAC system in this Home.
* Fayette County can also receive up to $250,000 toward the construction of a new home.
* All funds from the above projects will be made possible thru DODD’s Capital Housing program.

**NEW BUSINESS:**

**2020 Year End Review– Lori Moore, Business Manager**

* In 2020 we projected deficit spending in the amount of $350,000 in total.  As it turned out we ended our year on the plus side, spending only 76.17% of our budget for a savings of $933,040.
* Due to the pandemic we were able to save in the following areas:  Salaries & Benefits, Travel, Capital Improvements, Repairs and Maintenance, Residential Services and Property Tax Collection Fees.
* We received approx. $34,000 in Cares Act funding, pandemic preschool funding, and unanticipated Workers Comp refunds.  We ended in the black with an excess of $100,721.
* Our total cash balance is $4,112,141.80.

**Coronavirus Update- Debra Buccilla, Superintendent**

* We are pleased to report that we have had a very successful partnership with the Fayette Health Dept and offered vaccination clinics for individuals in the 1A category. Approximately 105 individuals were vaccinated in January with 2nd doses received in February.
* In a separate clinic in February, individuals falling in the 1B category were given the opportunity to receive vaccinations and an additional 25 were given. This group will return in March for their 2nd dose. At this time, we only have a few individuals who were unable to make it to either clinic. They will be scheduling directly with the Health Dept to secure a vaccine.
* Again we want to thank the Health Dept for working with us as well the Agricultural Society who made space available for the clinics.

**Board Trainings – Debra Buccilla, Superintendent**

As you are aware, we are required to provide a minimum of 4 hours of training annually to Board members. We will begin the training with the topic of Health and Safety alerts. I will send out information for you to review and as in the past, just send Sherry an email confirming completion so we can give you credit.

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 5:50 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Mark Heiny, Secretary