FAYETTE COUNTY BOARD OF DD

MAY 12, 2021

5:30 PM BOARD MEETING

FAIRGROUNDS FINE ART BUILDING

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, May 12, 2021 at the Fairgrounds Fine Arts Building. Board Members present: Mitchell Kirby, Cody Kirkpatrick, Nicholas Miller, Larry Mayer, David Sanders. Mark Heiny, and Benjamin Snodgrass

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin. Assistant, Lori Moore, Business Director, Larry Gray, Operations Director,

**ROLL CALL**: Mitchell Kirby, present; Cody Kirkpatrick, present, Benjamin Snodgrass, absent, Nicholas Miller, present; Mark Heiny, present, David Sanders, present; Larry Mayer, present.

**ADDITIONS TO AGENDA:** None

**The minutes of the April 14, 2021** Regular Board Meeting were reviewed and approved in a motion by David Sanders, seconded by Cody Kirkpatrick

**Roll Call: Mitchell Kirby, yea, David Sanders, yea; Cody Kirkpatrick yea, Larry Mayer, yea, Nicholas Miller, yea, Mark Heiny, abstain, Ben Snodgrass, abstain**

**New Vendors: No new vendors for May**

**Transfers and Advances: None**

**Monthly expenditures for May 2021- Lori Moore, Business Director**

A motion by Mark Heiny, seconded by Mitchel Kirby to approve the May Financials. Roll Call. All yea, motion carried.

**Roll Call: Cody Kirkpatrick, yea; Mitchell Kirby, yea; Nicholas Miller, yea, David Sanders, yea; Larry Mayer, yea, Mark Heiny, yea, Ben Snodgrass, yea.**

**SUPERINTENDENT’S REPORT**

* We have discussed in previous meetings the difficulty Providers are having finding staff to work. This was an issue prior to the pandemic and has gotten worse over the last year. Last year county boards came together with DODD to help fund a wage increase for these workers and there are plans to continue to do this with a hopeful goal of $15.00 per hour in increments over the next few years. We will see this as an increase in our residential costs.
* We are hoping that any settlement monies we receive we can off set these expenditures as they arise.
* Last month we discussed preschool, our student numbers are growing. With the addition of the classroom next year, we will have a max capacity to serve 96 children. That is quite high and crowds our classrooms, but if necessary we could go to capacity. We are right around 60 students confirmed, plan to hold about 10 slots for EI kids turning 3 throughout the year, leaving the remaining slots available for additional kids. They are fielding 2-3 calls per day and have been sending out admission packets several times per week. We are confident that we are going to get close to our allowable capacity.
* We have hired a new Community First Specialist. They will focus on Transition Youth, Advocacy and Special Olympics. We are doing a small contract with Highland to provide oversight to this position particularly the Transition Youth service as we need to get this off the ground this year.
* We have 3 retirements coming up. Robyn Runnels, Alice Berryman and Betty Hodges. We are planning outdoors celebrations and would like to purchase a few refreshments. I am requesting the Board approve a dollar amount which would allow us to do something like cupcakes, water etc. The Auditor of State’s office has guidance specific to this and requires approval of the expenditures.
* I have contacted Pat Parsons as well as the Joe Dawson about the sign for the CWB tribute. We will keep you updated on our progress in the upcoming Board meetings. Per your request we will try for a late summer dedication if possible.

**OLD BUSINESS:**

**Project Update: Larry Gray, Operations Director**

* We will be looking into changing the water heater at the Fayette Board Office with On Demand Water Heater.
* Buses and vans will be moved to other locations due to catalytic converters being stolen.

**Sewer Line Project – Larry Gray, Operations Director**

* We had three contractors look at the sewer line installation project and two returned bids. We need approval to award Earthworks the project with the lowest bid of $11,559.00.

David Sanders made a motion to award Earthworks the project with the bid of $11,559 for the installation of the sewer line, seconded by Mark Heiny. All yea. Motion carried

**Roll Call: Cody Kirkpatrick, yea; Mitchell Kirby, yea; Nicholas Miller, yea, David Sanders, yea; Larry Mayer, yea, Mark Heiny, yea, Ben Snodgrass, yea.**

**NEW BUSINESS:**

**Preliminary Budget 2022- Lori Moore- Business Director**

The preliminary budget that was approved by the Finance Committee was presented to the board for approval. We are submitting a balance budget for 2022.

David Sanders made a motion to approve the 2022 Preliminary Budget as presented, seconded by Mark Heiny. All yea. Motion carried.

**Roll Call: Cody Kirkpatrick, yea; Mitchell Kirby, yea; Nicholas Miller, yea, David Sanders, yea; Larry Mayer, yea, Mark Heiny, yea, Ben Snodgrass, yea.**

**Retirement amount approval- Debra Buccilla, Superintendent**

* We are requesting the board to approve a dollar amount which would allow us to do something like cupcakes, water, etc for retirement events.

Mitch Kirby made a motion to approve $250 for retirement events, seconded by David Sanders. All yea. Motion carried.

**Roll Call: Cody Kirkpatrick, yea; Mitchell Kirby, yea; Nicholas Miller, yea, David Sanders, yea; Larry Mayer, yea, Mark Heiny, yea, Ben Snodgrass, yea.**

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:00 pm to enter into Executive Session for Personnel.

The Fayette County Board entered back into Regular Session at 6:22 pm.

A motion was made by Cody Kirkpatrick to extend Debra Buccilla’s Superintendent contract for four years (January 1, 2022 to December 31, 2025) and add an additional week of vacation (8 weeks total), seconded by Mitchel Kirby. All yea. Motion carried

**Roll Call: Cody Kirkpatrick, yea; Mitchell Kirby, yea; David Sanders, yea; Larry Mayer, yea, Mark Heiny, yea, Ben Snodgrass, yea.**

Larry Mayer FCBDD President adjourned the Fayette County Board Meeting at 6:25 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Mark Heiny, Secretary