FAYETTE COUNTY BOARD OF DD

December 15, 2021

5:30 PM BOARD MEETING

FAIRGROUNDS FINE ART BUILDING

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, December 15, 2021, at the Fairgrounds Fine Arts Building. Board Members present: Larry Mayer, Nicholas Miller, Mark Heiny, Ben Snodgrass, Cody Kirkpatrick, and David Sanders. Absent: Mitchell Kirby,

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Admin Assistant, Lori Moore, Business Director, Larry Gray, Operations Director, Rana Helms, Fiscal Agent/Transportation, Suzie Janasov, EI Director.

**ROLL CALL**: Mitchell Kirby, absent; Cody Kirkpatrick, present, Benjamin Snodgrass, present, Nicholas Miller, present, Mark Heiny, present, David Sanders, present, Larry Mayer, present.

**ADDITIONS TO AGENDA:** None

**The minutes of the October 13, 2021,** Regular Board Meeting were reviewed and approved in a motion by David Sanders seconded by Nicholas Miller.

**Roll Call: Mitchell Kirby, absent, Larry Mayer, yea, Nicholas Miller, abstain, Ben Snodgrass, yea, Mark Heiny, abstain, Cody Kirkpatrick, abstain, David Sanders, yea.**

**The minutes of the November 10, 2021,** Regular Board Meeting were reviewed and approved in a motion by Ben Snodgrass, seconded by Mark Heiny.

**Roll Call: Mitchell Kirby, absent, Ben Snodgrass, yea, Larry Mayer, yea, Mark Heiny, yea, Nicholas Miller, yea, Cody Kirkpatrick, yea, David Sanders, yea.**

**New Vendors: No new vendors for December**

**Transfers and Advances: None**

**Monthly expenditures for December 2021- Lori Moore, Business Director**

A motion by Cody Kirkpatrick, seconded by Mark Heiny to approve the December Financials. Roll Call. All yea, motion carried.

**Roll Call: Mitchell Kirby, absent, Ben Snodgrass, yea, Larry Mayer, yea, Mark Heiny, yea, Nicholas Miller, yea, Cody Kirkpatrick, yea, David Sanders, yea.**

**SUPERINTENDENT’S REPORT**

* Fayette County Board of DD had their accreditation on December 6 and December 7, 2021. There were no findings and we received a three year accreditation. Thank you to the staff for their outstanding work.
* DODD Director, Jeff Davis will be retiring this month. Deputy Director Kimberly Hauck will assume the position in January.
* The Commissioners have appointed Constance “Buffy” Enochs to the Fayette Board for her first term beginning in 2022.I have invited Judge Bender to join us at the January meeting to swear her in. Replacement for the second vacancy has yet to be determined by the Commissioners.
* We continue to struggle with illnesses although we have not had to close the preschool recently. Families seem to be doing a good job not sending in sick children. Right now, a few staff are having issues. In January we have a meeting scheduled to review our COVID protocols, update or change anything needed at that time.
* Hosted a virtual all staff meeting where I was able to inform the staff of the approved increase for 2022. On behalf of all of them, I want to thank the Board for the 2% raise.
* Tonight, is Larry Gray’s last meeting as he will leave our employ to assume the role of the Executive Director of Metro Housing. I would like to thank him for helping us here in Fayette County. He has brought an expertise we were lacking in the operational area. We are in much better shape today because of Larry’s work on our behalf. Thank you Larry for your service.

**OLD BUSINESS:**

**Operations Overview and Update: Larry Gray, Operations Director**

**Capital Improvement Plan**

* Mechanical: HVAC, Plumbing, Electrical, Lighting, and Septic
* Structural: Roofing, Doors, Windows
* Other: Parking Lot, IT upgrades

**Structural**

* Starting Gate new Roof completed
* Led Lighting starting gate completed
* Lighting at Administration Building 25% completed

**Mechanical**

* HVAC upgrades Starting Gate and Administration Building 20% completed
* Cooling Towing starting gate completed
* New on demand hot water heaters 50%

**Other**

* New sewer line completed and old septic demo completed
* Parking lot at starting gate is completed
* Building access upgrades in both locations completed
* IT Hardware upgrades and security on going
* Purchase of one new bus completed

**Fayette County Housing**

* In past 4 years Metropolitan Housing has added 5 new homes and building 2 new homes.
* Approximately $250,000 toward renovation and repair cost of 10 homes
* Approximately $500,000 toward building two new homes
* Totaling over $1,015,152 in the past 4 years to date

**Housing Future**

* Technology smart home
* Continue to take advantage of capital funds for development and renovation of existing homes.
* Look for ways to create additional housing both public and private
* Match funds with other resources for additional housing.

**NEW BUSINESS:**

**Update on Starting Gate Property- Debra Buccilla**

The land beside the Starting Gate Preschool was sold to an Health Care Provider for approximately $180,000. The Fayette County Board will receive the monies after expenses.

Larry Mayer FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:10 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Larry Mayer, President Mark Heiny, Secretary