FAYETTE COUNTY BOARD OF DD

January 11, 2023

5:30 PM BOARD MEETING

LOCATION: Economics Building

The Fayette County Board of Developmental Disabilities met in regular session at 5:45 pm on Wednesday, January 11, 2023 in the Economics Building.

Board Members present: Mitchell Kirby, Constance Enochs, Betty Hoppes, Mark Heiny, Benjamin Snodgrass, Nicholas Miller and David Sanders.

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Bret Malone, Educational Director, Renee Guess, SSA Director, Chad Blakeley, Community First Manager, Suzie Janasov, and Early Childhood Director.

**ROLL CALL: Mitchell Kirby, present; Constance Enochs present; Benjamin Snodgrass, present; Nicholas Miller, present; Mark Heiny, present; Betty Hoppes, present, David Sanders, present**.

**ADDITIONS TO AGENDA:** None

**The minutes of the November 9, 2022** Regular Board Meeting were reviewed and approved in a motion by Mitchell Kirby, seconded by Mark Heiny. Roll Call. Motion Carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, abstain; Constance Enochs, abstain; Betty Hoppes, abstain; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea**

**New Vendors:** DBT Wholesale, Watson’s Office Supply, Complete Bus and Speciality

A motion was made by Benjamin Snodgrass to approve the new vendors as presented, seconded by Constance Enochs. Roll Call. Motion carried

**Roll Call: Mitchell Kirby, yea; Constance Enochs, yea; Betty Hoppes, yea, Ben Snodgrass, yea, Mark Heiny, Nicholas Miller, yea, David Sanders, yea.**

**Transfers and Advances: None**

**Monthly expenditures for December 2022** were reviewed and approved in a motion by Mitchell Kirby, seconded, Mark Heiny. Roll Call. All yea, motion carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Constance Enochs, yea; Betty Hoppes, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea**

**Monthly expenditures for January 2023** were reviewed and approved in a motion by Benjamin Snodgrass, seconded, Mitchell Kirby. Roll Call. All yea, motion carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Constance Enochs, yea; Betty Hoppes, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea**

**Superintendents Report**

OACB & Superintendents group are putting together a communication/public relations effort to have statewide messaging to advocate for the budget proposal submitted by the budget coalition. I have asked several questions as well as expressed concern about this effort especially since there does not appear to be at least equal effort being put in for cost containment. I do not plan to participate in this endeavor but rather will continue to be vocal about the system reducing costs.

The new build on Grace St. is approximately 50% completed. According to Larry Gray, all inspections are going well, and an occupancy letter may be possible by the first of April.

2023 Board Training

DODD has yet to provide suggestions for training for this year however, we will get a jump start on this over the next few months. We will keep our February Board agenda light so we can conclude the meeting then go into a fiscal training session with Lori. After this, I will be sending you a training specific to MUI information that Jennifer will be putting together utilizing both county and statewide data. You will be able to do this at your convenience, but I will ask that it be completed by April 1st.

Ohio Dept. of Education sent correspondence to educational programs receiving federal funds. Although when you read it, you will see it is much more directed to public schools serving older children. It is in regard to opposition to changes to the original Title IX language.

**Operations: Starting Gate and Caryl Center Updates-Bret Malone**

On December 26th, we were notified of water in the Starting Gate building. A pipe had frozen and busted on the Early Intervention (EI) north side of the building.

Bill, Clint, and Josh worked to clean up the water and repair the water pipe. Bill capped it off (old dentist office water lines) for now.

They replaced a lot of ceiling tile and insulation. Clint contacted ServiceMaster and Servpro immediately, however widespread water damage across the country has tied both companies up for an extended period. In the meantime, the guys worked diligently to get the building back in working order before work resumed on 1/3.

Clint does have an appointment with Servpro from the Chillicothe/Jackson area scheduled about the second week of February, but they will inform us if they can get here sooner. The guys took numerous pictures of the inside damage and of items which were destroyed before cleanup began and followed the proper channels for insurance purposes.

The EI area sustained the main damage. The preschool and operations areas are good. Clint will be meeting with an adjuster next Tuesday 1/17 at the building.

HVAC at Starting Gate is being completed at this time. Two units have been replaced and are up and running. The other 4 units are at Starting Gate and Square One was there today beginning the install process for these units.

We are still waiting on the unit to arrive for the Caryl Center. Rob (Square One) informed us it should arrive this month, but he cannot guarantee it. Again, as I mentioned in previous meetings, we have a schedule to have all units replaced in both buildings by June 2024.

**OLD BUSINESS:**

**2022 Update on Strategic Plan- Debra Buccilla**

You received the final updates on the plan ending in 2022. I will not review it word for word but have asked several staff to highlight an area they and staff worked on.

A new plan must be developed in 2023 and I will be working with staff to do this. We very much like the format and goals from this plan and would like to continue utilizing these as we develop new objectives to support our work in 2023.

Examples:

* EI: We collaborated with the free Children’s hospital parenting coaches and curriculum offering to partner with parents both individually and in groups, even hosting one in the center.  We reached out to physicians in a big way to up referrals specifically partnering with Dr. Fitton to begin our ADEP program and become an Autism diagnostic county  in collaborations with ABC pediatrics and OCALI.
* Preschool: *Goal #4: Communication/Public Relations Objective #2: Increased utilization of public relations platforms to share “our story” with the community Bullet #3: Reformat the social media platform to enhance targeted communication*

Our preschool staff utilizes Class Dojo. Dojo is a digital platform staff utilize for two-way communication with families, post pictures of classroom activities, classwork, artwork, etc. Designated staff also send our webmaster, Jennifer Goodwin, information and pictures of preschool activities. She posts for the preschool on the website and our organizational Facebook page.

* SSA: Goal #1 Consumer Perspective

Vision: to support Adults by developing a broader network of community opportunities

Thru Objective #1 and #3- Creating the Lead Employment Navigator position (which is Melanie Cockerill) has assisted people in community engagement and moving forward with their work goals. This position has been key in assisting SSA’s with more in-depth assessment and planning that has led to multiple people now using public transportation, volunteering, and job placement. Succeses have occurred from directly working with people, businesses or assisting in streamlining the process. What we thought and is happening is…Not all people need a paid provider or OOD (Opportunities for Ohioans with Disabibilities) to meet their goals.

**NEW BUSINESS:**

**Superintendent Approval to pay 2023 Bills – Debra Buccilla**

Mark Heiny made a motion to give the Superintendent approval to pay the 2023 monthly bills, seconded by Benjamin Snodgrass. Roll Call. All yea. Motion carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Constance Enochs, yea; Betty Hoppes, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea**

**Approval of 2023 Vendor List – Lori Moore, Business Manager**

Mark Heiny made a motion to approve the 2023 Vendor List, seconded by Nicholas Miller. Roll Call. All yea. Motion carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Constance Enochs, yea; Betty Hoppes, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea**

**Medicaid Resolution 2023:01.11- Lori Moore, Business Manager**

Therefore, be it resolved that up to $496,100 will be made available in 2023 in a manner that conforms to all State and Federal laws to pay the non-federal share of Medicaid expenditure and that this amount is sufficient to provide for the anticipated services to enrolled individuals. It is fully understood that the payment of the non-federal share represents an ongoing financial commitment for such services to be provided by the FCBDD.

Mark Heiny made a motion to approve Medicaid Resolution 2023:01.11 ($496,100) regarding Non-Federal Share of Medicaid Expenditure, seconded by Benjamin Snodgrass. Roll Call. All yea. Motion carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Constance Enochs, yea; Betty Hoppes, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea**

**Approved 2023 Mileage Reimbursement (IRS rate 65.5) Lori Moore, Business Manager**

IRS Rate for 2023 is 65.5 per mile for business miles driven. It is up 3 cents from the midyear increase in 2022.

Benjamin Snodgrass made a motion to approve the 2023 Mileage Reimbursement at 65.5 cents per mile seconded by Nicholas Miller. Roll Call. All yea. Motion carried.

**Roll Call: Mark Heiny, yea; Mitchell Kirby, yea; Constance Enochs, yea; Betty Hoppes, yea; Benjamin Snodgrass, yea, Nicholas Miller, yea; David Sanders, yea**

**Security Camera’s in Classrooms – Debra Buccilla and Bret Malone**

As one of our discussion points when reviewing security practices, we discussed potentially installing cameras in the classrooms. We have cameras covering public areas throughout the buildings and it would take very little effort and money to add these. We have also periodically had a child situation which would have been very easily explained if we could pull up camera footage.

David Sanders, FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6.35 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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David Sanders, President Benjamin Snodgrass, Secretary