FAYETTE COUNTY BOARD OF DD

March 8, 2023

5:30 PM BOARD MEETING

LOCATION: Economics Building

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, March 8, 2023, in the Economics Building.

Board Members present: Mitchell Kirby, Nicholas Miller, David Sanders, Benjamin Snodgrass, and Mark Heiny. Absent: Constance Enochs, Betty Hoppes

Others present were Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Bret Malone, Assistant Superintendent, Elizabeth Brennfleck, HR Director Suzie Janasov, Early Childhood Director, Jennifer Goodwin, Investigative Agent.

**ROLL CALL: Mitchell Kirby, present; Constance Enochs absent; Benjamin Snodgrass, present; Nicholas Miller, present; Mark Heiny, present; Betty Hoppes, absent, David Sanders, present**.

**ADDITIONS TO AGENDA:** None

**The minutes of the February 8, 2023,** Regular Board Minutes will be approved at the April board meeting because of the lack of a quorum.

**New Vendors:** None

**Transfers and Advances: None**

**Monthly expenditures for March 2023** were reviewed and approved in a motion by Nicholas Miller seconded, Mark Heiny. Roll Call. All yea, motion carried.

**Roll Call: Mitchell Kirby, yea; Benjamin Snodgrass, yea; Mark Heiny, yea; Nicholas Miller, yea; David Sanders, yea**

**OLD BUSINESS:**

**Update on Public School Partnership- Bret Malone**

Debra Buccilla will be meeting on Thursday, March 9 with Kim Pittser, from Miami Trace. We will give an update at next board meeting.

**MUI Board Training – Jennifer Goodwin**

IA reminded the board of the MUI training that was sent on email on 2/22/23.  The three trainings were the statewide data for the first half of 2022, the MUI rule training and the MUI data for Highland and Fayette Counties for the past five years.  Discussion of the rule change in 2019 and how that affected the overall number was held.  The training is to be completed by April 1st with an email to Sherry for verification.

**NEW BUSINESS:**

**Smoke Free Workplace Policy- Elizabeth Brennfleck**

Ohio approved the Smoke Free Workplace Act of 2006. We are asking for approval of the Tobacco Free Workplace Policy for Fayette County Board of DD.

A motion was made by Mark Heiny, seconded by Nicholas Miller to approve the Tobacco Free Workplace Policy for Fayette County Board of DD. All yea. Motion carried.

**Roll Call: Mitchell Kirby, yea; Benjamin Snodgrass, yea; Mark Heiny, yea; Nicholas Miller, yea; David Sanders, yea**

**Approval for Competitive Bidding for Parking Lot at Caryl Center- Bret Malone**

The parking lot at the Caryl Center is in bad shape and needs to be resurfaced. It was in the capital improvement plan and was proposed to be completed in 2021 for a cost of $62,656 for 2-inch asphalt. Clint received 3 estimates in the fall, and all were above $50,000 so we need to get approval to ask the commissioners to put the job out for competitive bidding.

A motion was made by Mitchell Kirby for the approval of contacting the commissioners to ask for competitive bidding for the parking lot resurfacing at the Caryl Center, seconded by Benjamin Snodgrass. All yea. Motion carried

**Roll Call: Mitchell Kirby, yea; Benjamin Snodgrass, yea; Mark Heiny, yea; Nicholas Miller, yea; David Sanders, yea**

**Nicholas Miller made a motion to adjourn the Regular Board Meeting to go into Executive Session, seconded by Mitchell Kirby.**

**Roll Call: Mitchell Kirby, yea; Benjamin Snodgrass, yea; Mark Heiny, yea; Nicholas Miller, yea; David Sanders, yea**

**Board returned to public session at 5:57 pm.**

**A motion was made by Mitchell Kirby to contact by phone, email and to send a certified letter to the family for past due tuition in the amount of $1,500 with a specific date for full payment or it would be turned over to the small claims court, seconded by Mark Heiny. All yea. Motion carried.**

**Roll Call: Mitchell Kirby, yea; Benjamin Snodgrass, yea; Mark Heiny, yea; Nicholas Miller, yea; David Sanders, yea**

David Sanders, FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6.00 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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David Sanders, President Benjamin Snodgrass, Secretary