FAYETTE COUNTY BOARD OF DD

October 11, 2023

5:30 PM BOARD MEETING

LOCATION: Economics Building

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, October 11, 2023 at Economics Building.

 Board Members present: Mitchell Kirby, David Sanders, Mark Heiny, Benjamin Snodgrass, Constance Enochs Absent: Betty Hoppes, Nicholas Miller

Others present were Debra Buccilla, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Elizabeth Brennfleck, HR Director, Bret Malone, Assistant Superintendent, and Suzie Janasov, Early Childhood Director

**ROLL CALL: Mitchell Kirby, present; Constance Enochs, present; Benjamin Snodgrass, present; Nicholas Miller, absent; Mark Heiny, present; Betty Hoppes, absent, David Sanders, present**.

**ADDITIONS TO AGENDA:** None

**The minutes of the October 11, 2023** Regular Board Minutes were reviewed and approved in a motion by Mark Heiny, seconded by Constance Enochs. All yea. Motion Carried.

**Roll Call: Mitchell Kirby, yea; Mark Heiny, yea, David Sanders, yea, Ben Snodgrass, yea; Constance Enochs, yea**

**New Vendors:** Hillsboro City School District and STRS

Mitchell Kirby made a motion to accept the new vendors, seconded by Constance Enochs. All yea. Motion carried

**Roll Call: Mitchell Kirby, yea; Mark Heiny, yea, David Sanders, yea, Ben Snodgrass, yea; Constance Enochs, yea**

**Transfers and Advances: None**

**Monthly expenditures for October 2023** were reviewed and approved in a motion by Mark Heiny, seconded, Mitchell Kirby. Roll Call. All yea, motion carried.

**Roll Call: Mitchell Kirby, yea; Mark Heiny, yea, David Sanders, yea, Ben Snodgrass, yea; Constance Enochs, yea**

**Superintendent Report**

Beginning October 3rd, the Revised Code now allows attendance at Board meetings to be virtual. There will still be a requirement that there is an in- person meeting, however we will be permitted to count virtual attendance. We will put together a draft policy for your approval by the end of 2023.

There are now 2 new departments, we have been discussing the Children & Youth Department which will eventually house statewide early childhood services. The transition from other state departments has begun with EI moving toward the latter part of next year.

The department of education no longer exists as we know it. It is now renamed the department of Education and Workforce. There has been a great deal of turmoil related to this including a lawsuit by the ODE Board. Governor DeWine has redesigned it with a cabinet level position who reports to him instead of a separate board.

As previously mentioned, plans for the new “tech room” are coming together with Tim Stewart taking the lead on the initiative. He, along with several SSA’s have been visiting other counties and attending a few tech forums to match the latest technology to folks’ needs. The result of this effort is more independence, less reliance on staff, and reduced costs for those being served

**OLD BUSINESS:**

**DSP Cost Increases – Debra Buccilla/Lori Moore**

The current hourly rate is $16.00 per hour and will annually increase with a target of $20.00 per hour. This will add an additional $104,000 to our budget for 2024.

**Update on buses- Bret Malone**

We do have the new to us (2021 model) bus and will begin using it Monday October 16th. We plan to list bus 09-03 on Gov Deals by the end of October.

**NEW BUSINESS:**

**ODE Licensing Inspection Report- Bret Malone**

The Preschool had an unannounced visit from Department of Children and Youth on Wednesday September 20th.

We received 2 (two) citations:

1. No lock on one cabinet containing cleaning and sanitizing materials within reach of the students in one class. We now have locks on the cabinet doors.
2. Types of snacks did not cover two food groups; this has been addressed and corrected.

The DCY representative also noted other documentation issues that she overlooked. These documents were submitted to her so no citations were received in this area..

**Operational Items for Govdeals.com-Bret Malone**

We have numerous operational items we are not using and request permission to put on GovDeals. We have multiple weed eaters, leaf blowers, snow blowers, CB radios, and a few other items.

Mark Heiny made a motion to approve the operational items to be listed on govdeals.com, seconded by Constance Enochs. All yea. Motion carried.

**Roll Call: Mitchell Kirby, yea; Mark Heiny, yea, David Sanders, yea, Ben Snodgrass, yea; Constance Enochs, yea**

**County Life Insurance Plan – Debra Buccilla/Elizabeth Brennfleck**

The county is offering a Life Insurance Plan for $15,000 through Parrett Insurance for all county employees and asked if we would like to be included. It would cost $110 per month for our employees or $1,300 per year.

Mark Heiny made a motion to approve the payment of the County Life Insurance for employees, seconded by Constance Enochs. All yes. Motion carried.

**Roll Call: Mitchell Kirby, yea; Mark Heiny, yea, David Sanders, yea, Ben Snodgrass, yea; Constance Enochs, yea**

David Sanders, President adjourned the Fayette County Board Meeting at 5:48 pm.to go into Executive Session.

Fayette County Board returned to regular session at 6:00 pm.

Mitchell Kirby made a motion for the Board to sign a two year Superintendent Contract with Larry Gray with an annual salary of $110,000, and five weeks vacation to be shared between Fayette County Board of DD and Highland County Board of DD. There will be an employment contract in each county and a Shared Service Agreement signed by each board. Constance Enochs seconded the motion. All yea. Motion carried

**Roll Call: Mitchell Kirby, yea; Mark Heiny, yea, David Sanders, yea, Ben Snodgrass, yea; Constance Enochs, yea**

David Sanders, President adjourned the Fayette County Board Meeting at 6:02 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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David Sanders, President Benjamin Snodgrass, Secretary