FAYETTE COUNTY BOARD OF DD

June 12, 2024

5:30 PM BOARD MEETING

LOCATION: Economics Building

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, June 12, 2024 in the Economics Building.

Board Members present: Mitchell Kirby, Betty Hoppes, Nicholas Miller, Benjamin Snodgrass, Mark Heiny, Constance Enochs and David Sanders.

Others present were Larry Gray, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Bret Malone, Assistant Superintendent, and Elizabeth Brennfleck, HR Director

**ROLL CALL: Mitchell Kirby, present; Constance Enochs, present; Benjamin Snodgrass, present Nicholas Miller, present; Mark Heiny, present; Betty Hoppes, present, David Sanders, present**.

**ADDITIONS TO AGENDA:** None

**The minutes of the May 8, 2024,** Regular Board Meeting were reviewed and approved in a motion by Nicholas Miller, seconded by Mitchell Kirby. Roll Call. Motion Carried.

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea, Mark Heiny, abstain and David Sanders, yea**

**New Vendors:** Jack’s Equipment and Empower Learning

Benjamin Snodgrass made a motion to approve the new vendors, seconded by Constance Enochs. Roll call. Motion carried

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea, Mark Heiny, yea and David Sanders, yea**

**Transfers and Advances: NA**

**Monthly expenditures for June 2024** were reviewed and approved in a motion by Mark Heiny seconded, Nicholas Miller. Roll Call. Motion carried.

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea, Mark Heiny, yea and David Sanders, yea**

**SUPERINTENDENT’S REPORT**

A reminder to complete your last board training that Sherry sent out the first part of June. This will complete the required training for 2024.

I completed Sunshine law training through OAG office. This covers record requests, record retention and conducting public meetings. Suggested someone in the organization stay current with the changes. Good training and I now have the updated guide.

Working with FMHA to build new duplex on Gregg Street. They have preliminary plans and once the plans are approved, they plan to start construction.

Bret Malone will be leaving to accept the position as the new Superintendent for the Meigs County Board of DD. He will be starting the first of July. Thank you for your service to both counties and good luck in your new position.

**OLD BUSINESS:**

**Update on Bathroom addition at Caryl Center and Conference Room at Starting Gate – Larry Gray- Superintendent**

We have met with Mark Heiny and identified an area to add an additional bathroom that will be wheelchair accessible. Mark is working on the plans and then we will get to contractors for a bid.

Everything has been ordered to complete our Technology Room and should be completed within the next month.

Construction is underway to open up the area for a larger conference room. This should be completed by August.

**Update on Shared Positions-Larry Gray- Superintendent**

The DOL exempt employee salary requirement will be effective on July 1, 2024. Our shared staff will sign a Management Contract Termination for one county and then sign a 2024 Contract Addendum for their home county.

**NEW BUSINESS:**

**Travel Reimbursement Policy – Liz Brennfleck, Human Resources Director**

The policy stays the same except for the following change:

Mileage for completing travel expenses must originate from either the FCBDD office location or directly from home, whichever is the least number of miles and be computed to the destination.

Benjamin Snodgrass made a motion to approve the change to the Travel Reimbursement Policy, seconded by Nicholas Miller. Roll Call. Motion carried.

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea, Mark Heiny, yea and David Sanders, yea**

David Sanders, FCBDD President adjourned the Fayette County Board of DD Board Meeting at 5:46 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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David Sanders, President Benjamin Snodgrass, Secretary