FAYETTE COUNTY BOARD OF DD

August 14, 2024

5:30 PM BOARD MEETING

LOCATION: Economics Building

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, August 14, 2024 in the Economics Building.

Board Members present: Mitchell Kirby, Betty Hoppes, Nicholas Miller, Benjamin Snodgrass, Constance Enochs and David Sanders. Absent: Mark Heiny

Others present were Larry Gray, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Erin Walters, Education Director and Elizabeth Brennfleck, HR Director

**ROLL CALL: Mitchell Kirby, present; Constance Enochs, present; Benjamin Snodgrass, present Nicholas Miller, present; Mark Heiny, absent; Betty Hoppes, present, David Sanders, present**.

**ADDITIONS TO AGENDA:** None

**The minutes of the June 14, 2024,** Regular Board Meeting were reviewed and approved in a motion by Mitchell Kirby seconded by Betty Hoppes. Roll Call. Motion Carried.

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea, and David Sanders, yea**

**New Vendors:** Best Ride LLC 3C Cab Company, Global Water Technology Inc. Work Bright

**Explanation of Workbright:** We have contracted with Workbright to be our HR software provider. This software will aide in the hiring process. It is a database that allows hiring teams to collaborate and helps with screening applicants and posts our positions on all the major career websites like Indeed. Workbright will also automate tracking new hire paperwork which is a feature our current system Smartrecruiters does not have. The total cost is $7,460 and is a $565 savings from the current system Smartrecruiters . That figure includes a onetime implementation fee of $1900. Next year we will not have the $1,900 implementation but will have the licensing fee of approximately $5,560. The cost will be shared 50% with Fayette for both the implementation and annual license fee.

Constance Enoch made a motion to approve the new vendors, seconded by Mitchell Kirby. Roll call. Motion carried

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and David Sanders, yea**

**Transfers and Advances: NA**

**Monthly expenditures for July 2024** were reviewed and approved in a motion by Mitchell Kirby seconded, Constance Enoch. Roll Call. Motion carried.

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and David Sanders, yea**

**Monthly expenditures for August 2024** were reviewed and approved in a motion by Benjamin Snodgrass seconded, Betty Hoppes. Roll Call. Motion carried.

**Roll Call: Mitchell Kirby, yea; Betty Hoppes, yea; Nicholas Miller, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and David Sanders, yea**

**SUPERINTENDENT’S REPORT**

**Caryl Center Roof:** The contractor will be finishing the new roof this week.

**Preschool:** Will start back next week on the 19th. We were contacted by Valero about a possible grant for the preschool. We have applied waiting final approval. This will be for sensory equipment.

**BWC:** We met with our BWC rep Tuesday. We are eligible for two different grants to purchase safety equipment for staff and school access safety. We identified some equipment: Floor scrubbers, single access lifts dollies van lift gate. Safety Equipment for the school: advanced door controls, lock down panic buttons, and ballistic film for the windows. These are county grants. We have meeting with the Commissioners to discuss our intent to use the grants. They are a 3 to 1 match with up to $40,000 available.

**Housing Update:** Metro Housing will be building a duplex on Gregg St using CCA funds and their own funds. The project is out for bid. I would like to get this started by January 2025 or earlier. Housing is getting tougher to obtain.

**Special Olympics**: Provided the golf cart transportation at the fair and collected money at gates. They had several volunteers to help and very positive feedback.

I would like to introduce Erin Walters as our new Education Director for both Fayette/Highland replacing Bret. She will be Highland employee shared under our new contract. I will be assuming Bret’s other job duties for Operations.

**OLD BUSINESS:**

**Update on Shared Positions – Larry Gray, Superintendent**

The transition for the Shared Positions have been made and it is going well. We started the monthly billing for July.

**NEW BUSINESS:**

**FPI Moving in September – Larry Gray, Superintendent**

In late June Fayette Progressive Industries (FPI) asked to terminate their lease early. The notified us that they would be leaving as of September 30, 2024. We still owe a payback to the State of approximately $40,000 which is about $800 per month. Lori and I will be meetings with the Commissioners on Monday, August 19 to discuss our next steps.

**Accreditation September 11-12 – Larry Gray, Superintendent**

Our accreditation for Fayette will be September 11 and September 12. The New Rules started on July 1 and they are asking for less information than we had to provide in Highland. Early Intervention will now be under the Department of Children and Youth.

David Sanders, FCBDD President adjourned the Fayette County Board of DD Board Meeting at 6:00 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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David Sanders, President Benjamin Snodgrass, Secretary