FAYETTE COUNTY BOARD OF DD

November 13, 2024

5:30 PM BOARD MEETING

LOCATION: Starting Gate Preschool

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday November 13, 2024 at the Starting Gate Preschool

Board Members present: Betty Hoppes, Benjamin Snodgrass, Mark Heiny, Nicholas Miller, Constance Enochs. Absent: Mitchell Kirby, David Sanders

Others present were Larry Gray, Superintendent, Sherry Burns, Ex. Administrative Assistant, and Lori Moore, Business Director, Clint Wharton, Operations Manager, Tim Stewart, Innovation Manager, Elizabeth Brennfleck, HR Director.

**ROLL CALL: Mitchell Kirby, absent; Constance Enochs, present; Benjamin Snodgrass, present Nicholas Miller, present; Mark Heiny, present; Betty Hoppes, present, David Sanders, absent**

**ADDITIONS TO AGENDA:** None

**The minutes of the September 11, 2024,** Regular Board Meeting were reviewed and approved in a motion by Betty Hoppes seconded by Mark Heiny. Roll Call. Motion Carried.

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, abstain and Nicholas Miller, abstain**

**New Vendors:** Wellers Heating and Plumbing and Remington Electric

Benjamin Snodgrass made a motion to approve the new vendors, seconded by Betty Hoppes. Roll Call. Motion Carried

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

**Transfers and Advances: NA**

**Monthly expenditures for October 2024** were reviewed and approved in a motion by Mark Heiny seconded, Benjamin Snodgrass. Roll Call. Motion carried.

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

**Monthly expenditures for November 2024** were reviewed and approved in a motion by Benjamin Snodgrass seconded, Constance Enochs. Roll Call. Motion carried.

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

**SUPERINTENDENT’S REPORT**

**Accreditation:** We did receive a 1-year accreditation. They have set our review for November 2025. During our recent accreditation review, we were notified that our strategic plan did not have all required elements of the rule. We added two goal areas to be in compliance with the rule (Advocacy and Quality Services. The handout provided shows the added goals and objectives.

In early 2025, we will be reviewing the plan and adding accomplishments to it. Jennifer will share a full update for the plan at the February or March meeting.

**Valero:** We were advised today we will receive $25,000 from Valero sometime next week for a new sensory room. This must be completed by March of 2025. They would like to take photos and do a press release for annual meeting.

**BWC Grant:** We received $31,140 from the BWC Grant to help with safety updates at the Starting Gate Preschool.

**Building Interest:** The Building Department and Community Action both have inquired about space in our building. I met with Craig Breedlove from the Building Department, and they will be presenting their suggestions to the Commissioners.. Metro Housing will not come with them.

**OLD BUSINESS: NA**

**NEW BUSINESS:**

**Purchase of Ergonimic Equipment**

We are asking for approval to purchase a Magliner Electric Climbing Hand Truck ($4,920), Magliner Aluminum Walking Ramp 10’x39’W ($799.99) and a Tommy Gate Lift Gate-Platform 55’X40’ 1300 pound capacity (7,995 including install) The climbing hand truck, aluminum ramp and Tommy Gate lift gate would assist with large furniture or equipment moves at our buildings and homes.

Betty Hoppes made a motion to approve the purchase of the Ergonomic Equipment for approximately $14,000, seconded by Constance Enochs. Roll Call. Motion carried.

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

**Approval of the 2025 Budget**

Lori Moore reviewed the 2025 Budget with the board.

Mark Heiny made a motion to approve the 2025 Budget as presented, seconded by Constance Enochs. Roll Call Motion carried

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

**Approval of Vacation Payout**

The Fayette County Commissioners have made some updates to their Vacation Payout and Court Leave Policies recently. We are asking the Board to consider adding these updates to our Board policies as well.

Full-time employees may request an annual payout once per year in November. Staff must be employed for one full year. The payout will be a minimum of 6 hours and a maximum of 40 hours (equivalent of one week). OPERS/STRS will not be deducted from the check and vacation/sick leave time will not be accrued on the payout. The payout will be combined with the first pay in November 2025.

Benjamin Snodgrass made a motion to approve the change to the Vacation Payout Policy, seconded by Betty Hoppes. Roll Call. Motion carried.

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

**Approval of Court Leave Policy**

The change to this policy is that employees will no longer be required to return any Jury duty pay to the business office.

Benjamin Snodgrass made a motion to approve the change to the Court Leave Policy, seconded by Mark Heiny. Roll Call. Motion carried

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

**Approval of the Valero Grant**

We will be receiving a check for $25,000 for the Valero Grant. We would like approval to purchase the following with the grant money.

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| **Item** | **Cost** |
| Interactive Calming Station with Bubble Tube | $ 10,635.00 |
| Rocking Boat | $ 335.99 |
| Custom Floor Mats | $724.99 |
| SensaSoft Sensory Den | $4,332.75 |
| Bounce Board | $209.99 |
| Magic Carpet Swing | $ 83.99 |
| Play Tent Swing | $136.49 |
| SensaSoft Musical Lightup Hopscoth | $3,744.49 |
| SensaSoft Balance Saucer Rocket | $ 2,527.09 |
| LED Light Up Floor | $2,123.49 |
| Misc Cost (Paint) | $145.73 |

**TOTAL $25,000.00**

Benjamin Snodgrass made a motion to approve the spending of the Valero Grant for $25,000, seconded by Constance Enochs. Roll Call Motion carried.

**Roll Call: Betty Hoppes, yea; Mark Heiny, yea; Benjamin Snodgrass, yea, Constance Enochs, yea and Nicholas Miller, yea**

Nicholas Miller, FCBDD Vice-President adjourned the Fayette County Board of DD Board Meeting at 5:58 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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David Sanders, President Benjamin Snodgrass, Secretary