FAYETTE COUNTY BOARD OF DD

MAY 14, 2025

5:30 PM BOARD MEETING

LOCATION: Starting Gate Preschool

The Fayette County Board of Developmental Disabilities met in regular session at 5:30 pm on Wednesday, May 14, 2025 at the Starting Gate Preschool Conference Room.

Board Members present: Mitchell Kirby, Mark Heiny, Benjamin Snodgrass, Betty Hoppes, , Constance Enochs (5:37 pm) Absent: David Sanders, Nicholas Miller

Others present were Larry Gray, Superintendent, Sherry Burns, Ex. Administrative Assistant, Lori Moore, Business Director, Phil Loudin, Operations Director Highland, Erin Walters, Education Director, Suzie Janasov and Katie Fouch, Early Intervention

**ROLL CALL: Mitchell Kirby, present; Constance Enochs present, Benjamin Snodgrass, present; Nicholas Miller, absent; Mark Heiny, present; Betty Hoppes, present, David Sanders, absent**

**ADDITIONS TO AGENDA:** None

**The minutes of the April 9, 2025** Regular Board Meeting were reviewed and approved in a motion by Betty Hoppes, seconded by Michell Kirby. Roll Call. Motion Carried.

**Roll Call: Mitchell Kirby, yes; Benjamin Snodgrass, yea, Betty Hoppes, yea, Constance Enoch, yea. Mark Heiny, yea**

**New Vendors:** None

**Transfers and Advances: None**

**Monthly expenditures for May 2025** were reviewed and approved in a motion by Mark Heiny seconded, Mitchell Kirby. Roll Call. All yea, motion carried.

**Roll Call: Mitchell Kirby, yes; Benjamin Snodgrass, yea, Betty Hoppes, yea, Constance Enoch, yea. Mark Heiny, yea**

**Superintendent’s Report**

Tax levy committee. Proposed changes to House Bill 96 and House Bill 28 will most likely change tax levies. If it passes it will eliminate replacement levies. Nothing about renewals or continuous yet. Also, the budget commission will have the authority to stop tax payments. Medicaid could be affected but nothing definite yet.

We will be acquiring the Technology Trailer from SOCOG. We will store the Technology Trailer in Highland and Tim Steward from Fayette will be in charge of any technol updates. The Technology Trailer will be scheduled and used by all counties.

Housing rule Community Capital Assistance funds. Rule changes that could affect CCA Funds explain what has been suggested.

Community Capital Assistance (CCA) funds in Ohio are used to help county boards of developmental disabilities purchase or construct housing for individuals receiving supported living services, including those funded by home and community-based services waivers. Rule changes could affect CCA funds by altering eligibility, usage restrictions, or funding availability.

Board Training: Reminder MUI training. EI presentation will count ½, next month we will have a SSA presentation ½ credit and then we will email out by June a Cyber security training for the last hour of training Once you have completed the trainings, please email Sherry you have completed them.

**OLD BUSINESS:**

**Preschool Update (Miami Trace)- Larry Gray**

Miami Trace board approved MOA for the next 2 years. We will need board approval. We have a meeting with WCH schools on May 28 to discuss changes and entering an MOA with them as well.

Mitchell Kirby made a motion to approve the Memorandum of Agreement with Miami Trace from July 1, 2025 to June 30, 2027, seconded by Constance Enochs. All yea. Motion carried.

**Roll Call: Mitchell Kirby, yes; Benjamin Snodgrass, yea, Betty Hoppes, yea, Constance Enoch, yea. Mark Heiny, yea**

**Caryl Center Update – Larry Gray**

The contractor gave us a price of $3,000,000 to remodel the Caryl Center including extra parking, playground, classrooms and offices. We will be setting up a meeting with the commissioner to move forward with the project.

**NEW BUSINESS:**

**Approval of Special Education Model Policies and Procedures- Erin Walters**

I am sharing a copy of The Ohio Department of Education and Workforce (the Department) Special Education Model Policies and Procedures. The Policies and Procedures reflect existing regulations and explain procedural processes concerning students identified with a disability or for those suspected of having a disability. We do have flexibility to enhance these procedures to better meet the needs of our students and staff.

As the Department continues to merge with DCY and other agencies, many changes are happening without much notice.  Keeping this in mind, we are required by the Department to have a Board approved document by May 30th, 2025. In subsequent years, the policies and procedures will need to be Board approved by November 30th of each school year.

This has been the topic of conversation at the OACB preschool meetings held monthly.  In the next few months, I will be working to modify these policies and procedures to fit within our limits as the board of Developmental Disabilities as many policies contained in this document apply to the child’s district of residence and not to us as a vendor of preschool services.

At this time, I am asking that you approve the Special Education Model Policies and Procedures, as written, by The Ohio Department of Education and Workforce. Thanks.

Mitchell Kirby made a motion to approve the Special Education Model Policies and Procedures for the next school year as presented, seconded by Constance Enochs, All yea. Motion carried.

**Roll Call: Mitchell Kirby, yes; Benjamin Snodgrass, yea, Betty Hoppes, yea, Constance Enoch, yea. Mark Heiny, yea**

**Dress Cody Policy- Elizabeth Brennfleck**

A. The FCBDD serves the entire community and provides direct service to hundreds of individuals and personnel of other agencies. Therefore, staff members are to be meticulous about their personal grooming and take a personal interest in the cleanliness of their surroundings..Department Heads/Supervisors may determine and enforce guidelines for workplace-appropriate attire and grooming for their areas, including natural or artificial scents that could be distracting or irritating to others.

D. Supervisors will closely monitor employees and will caution any employee whose dress code is not in compliance with this policy and, if necessary, the supervisor will send employees home to change clothing if dress is inappropriate. Dress code violations can range from inappropriate clothing to offensive perfumes or body odor. Time spent away from the job  
by the employee due to inappropriate dress will not be paid for by the FCBDD. An employee  
who is unsure of what is appropriate should check with his or her manager

Constance Enochs made a motion to approve the Dress Code Policy as presented, seconded by Mitchell Kirby. All yea. Motion carried.

**Roll Call: Mitchell Kirby, yes; Benjamin Snodgrass, yea, Betty Hoppes, yea, Constance Enoch, yea. Mark Heiny, yea**

**Report of On the Job Injuries and Accidents – Elizabeth Brennfleck**

1. Accident Report. It is the responsibility of the injured employee’s supervisor to initiate and oversee the completion of an accident report via the PublicSchoolWorks accident reporting module online within twenty-four (24) hours after the injury was incurred. The supervisor should verify that the Superintendent and Human Resources receives a copy of the accident report. If an employee or the employee’s supervisor is uncertain as to whether an injury job elated, they should consult with the Superintendent and Human Resources

Mark Heiny made a motion to approve the on-the-Job Injuries and Accidents as presented, seconded by Betty Hoppes. All yea. Motion Carried.

**Roll Call: Mitchell Kirby, yes; Benjamin Snodgrass, yea, Betty Hoppes, yea, Constance Enoch, yea. Mark Heiny, yea**

**Preliminary 2026 Budget-2026-Lori Moore**

The preliminary budget for 2026 is based off of 2024 currently.  We have proposed a 3% increase in salaries and we did receive our renewal rate for medical insurance which came in at 2%.  We are ecstatic that we have it already.  We still are waiting on the waiver redesign numbers which could possibly change our budgets.  Final budget review will be in Nov. for a Dec 1st submission.

Mitchell Kirby made a motion to approve the 2026 Preliminary Budget, seconded by Constance Enochs. All yea. Motion carried.

**Roll Call: Mitchell Kirby, yes; Benjamin Snodgrass, yea, Betty Hoppes, yea, Constance Enoch, yea. Mark Heiny, yea**

**Early Intervention (EI) Presentation – Suzi Janasov and Katie Fouch**

A video was presented to the Fayette Board that covered several topics such as:

What is Early Intervention; Eligibility and Rule; State partners we collaborate with; What is PSP; what does a home visit look like; ADEP and Autism partnership with ABC Pediatrics; Transitions and planning at age 3; Settings after a child turns three and how to make a referral. These were just a few of the topics covered by the video.

Benjamin Snodgrass, Secretary adjourned the Fayette County Board of DD Board Meeting at 6.17 pm.

Prepared by: Sherry Burns, Ex. Administrative Assistant

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Nicholas Miller, President Benjamin Snodgrass, Secretary